

January 21, 2021

Dear Chautauqua Lake BOCES Families and Staff,

The health and safety of our students and staff is our top priority. With that in mind, the purpose of the letter is to inform you that an individual last present at the Chautauqua Lake BOCES campus on January 21, 2021 has tested positive for COVID-19.

The local department of health has been notified. The affected individual has been isolated. We have been working with the Chautauqua County Health Department to determine who is a close contact. Close contact is defined as being within 6 feet of someone for more than 10 minutes, while considered infectious with COVID-19. At this time, all close contacts have been notified.

We are working with the health department and are taking all recommended steps to ensure the safety of our students and staff. Steps we are implementing in cooperation with the local health department include:

- This individual will not return to our program until they have completed quarantine/isolation procedures for COVID-19 as directed by the local Department of Health.
- The areas used by the individual will be thoroughly cleaned and sanitized.

We will provide further updates if additional steps need to be taken by our program. Please continue to monitor yourself for symptoms and stay home if you are sick. In addition, please contact your healthcare provider if you develop symptoms or if you have any additional questions or concerns. More information on the symptoms of Covid-19 can be found at <https://coronavirus.health.ny.gov/home> or on the Centers for Disease Control and Prevention website <https://www.cdc.gov/coronavirus/2019-nCov/index.html>.

Finally, we ask that you please respect the privacy of any individual in our school community who has tested positive. Please continue to focus on the measures we are taking to protect the health and welfare of our community.

If you have any questions regarding the information in this letter, please contact us.

Thank you,

Kirstin E. Harris

Supervisor of Instructional Programs

E2CCB Chautauqua Lake