

# BACK TO SCHOOL



SPECIAL ISSUE FOR FAMILIES OF STUDENTS AT CLCS AUGUST 2022

## First Day of School

Classes start Tuesday, September 6 for all Chautauqua Lake students in grades Pre-K-12. Doors open at 7:45 a.m. The late bell rings at 7:55 a.m.

BOCES classes, including CTE, will also begin Tuesday, September 6.



*A Message From Superintendent Dr. Joshua Liddell*

## WELCOME BACK THUNDERBIRDS!

We are excited to report that a variety of renovated spaces and new construction will be complete when we welcome back our students on September 6th! Our Chautauqua Lake Leadership Team, Buildings & Grounds Crew, and Capital Project workforce have been working collaboratively with an all-hands-on-deck mentality to ensure that our campus is ready for the start of the 2022-23 school year. The collective efforts by so many within our school community have allowed the project to go smoothly with limited issues. In the developmental stage of the project the district set three primary objectives (see below):

- Preservation of district investment in facilities, buildings, and grounds
- Increased health and safety infrastructure throughout the district
- Enhanced student programming and learning experiences

We are proud to share that we have already met each of these objectives. Our planning committees were remarkable and worked diligently to provide the architects and engineers with the vision and details needed to make each element of the project successful. The project has addressed many critical maintenance items and important infrastructure repair. There are safety and security enhancements in the project, including new security cameras and numerous upgrades to our emergency system throughout the building. Combined, these improvements ensure our district is more efficient and safer than ever before.

The new elementary playground is nearly complete, and we are waiting for the first day of school to do our grand opening! We feel strongly that our playground will be an instant hit. The fully ADA compliant playground incorporates a new rubberized safety surface and is designed strategically with an area of equipment for ages 2-5, an area for ages 5-12, and a fitness area that all students can use.



*"Back to School" continued on page 2...*

## In This Issue

Back to School 2022.....	1-2
District-Wide News .....	3-10
Building-Level Priorities .....	4-5
Child Care Center .....	8
Special Education.....	9
Title I Remedial Reading .....	9
Teacher Performance .....	10
Parents' Right to Know .....	10
Elementary School .....	11-13
Secondary School .....	14-15
New Staff.....	16-17
Technology .....	18
Health & Wellness .....	19-22
Mental Health .....	21
Safety Information .....	23-26
Child Abuse Hotline .....	23
Emergency Cancellations .....	25
Athletics .....	27-28
Instructional Calendar .....	29
Communications Directory .....	30-31
Reporting Absences .....	30

## BACK TO SCHOOL 2022



*"Back to School" continued from page 1*

Our design also includes a mini-field adjacent to the playground for students to play soccer, football, and kickball. Another area that will be ready this fall is our fully rebuilt tennis complex with a new tennis nets, windscreens, fencing and a reconstructed playing surface painted in our school colors. Once completed, the playground and our tennis courts will be open to the community. We hope Chautauqua Lake families can enjoy the tennis courts and playground for many years to come.

Our new turf field will be ready for our first home football game on September 2nd, and we have already scheduled soccer games on the field under the lights. We look forward to providing the opportunity for our physical education classes, youth football teams, and the child care center to use the field so that we can be outside as much as possible and long into the fall season.

The new Chautauqua Lake Cafe and STEM/Manufacturing Lab addition are both on schedule to open in October. These areas, include technologically advanced equipment and a collegiate level design. You will see some of our outside work is still in progress and should be finishing up as the school year starts. The construction work on the building facade and new front sign are scheduled to be completed this fall. We are confident that these, and numerous other improvements within this project, will enhance our student programming and preserve our district assets.

Throughout this summer, the instructional staff and leadership team were not deterred by the various construction areas and they focused on renovating our instructional program. Our faculty and staff have taken the next steps forward in improving our PreK-12 curriculum and our students' overall learning environment through professional learning projects. For the first time in a couple of years, we have not had to focus on the everchanging NYS pandemic guidelines. We have invested our time in creating a program that emphasizes a strategic agenda for reaching our six district goals and numerous building level priorities.

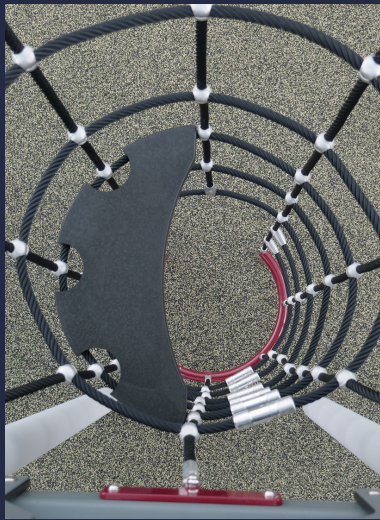
The Leadership Team and Chautauqua Lake Board of Education would like to extend our sincerest gratitude to everyone who contributed to our summer building and academic programming improvements. It has been another genuine team effort with our students at the forefront of all our decisions. We sincerely thank our community for their wonderful support and enthusiasm as we start the 2022-23 school year! It is a great time to be a Thunderbird!

Respectfully,

*Joshua E. Liddell Ph. D.*



# CHAUTAUQUA LAKE: STRONGER TOGETHER



Pictures of our progress inside and outside the building.  
Taken mid-August.



## Annual Building-Level Priorities

### GOAL 1: SCHOOL CULTURE & CLIMATE

#### Elementary

- Proactively strengthen home/school community connections to support participation and collaboration.
- Model, recognize, and reinforce positive student behavior through PBIS sponsored incentives
- Increase student ownership over daily procedures and building initiatives to strengthen connections within the school community.
- Increase collaboration with partnering school districts to facilitate collaboration and strengthen student connections.

#### Secondary

- Provide an orientation and experiences that will enrich confidence and understanding of our school culture and grade-level expectations.
- Develop student voice and leadership through student-led activities that promote current and future Chautauqua Lake Secondary School academic and athletic traditions.
- Establish and maintain strategies that encourage a wider spectrum of the student population to participate in co-curricular activities. 85% of the student population will participate in one or more co-curricular activities during the school year.
- Develop opportunities and promote awareness for student-led community service and activities that make a positive impact and support those in need.

### GOAL 2: STUDENT SAFETY & QUALITY OF LIFE

#### Elementary

- Provide programs and experiences that align with the behavior matrix and promote positive character traits within the school setting and the community at large.
- Incorporate daily, structured opportunities for students to engage in social emotional wellness activities.
- Continuously collect, evaluate, and analyze students' self-reports using screening and progress monitoring tools to inform supports and programming.

#### Secondary

- Focus on the continued development of secondary school programs and interventions that address healthy choices, positive interactions, social-emotional learning, and character.
- Establish a culture of learning that reinforces the importance of possessing a high level of respect and empowers students to take personal responsibility for their actions.
- Create a safe school community in which students feel secure and valued so that they can fully engage in the learning process.



### GOAL 3: STUDENT ACHIEVEMENT & LEADERSHIP

#### Elementary

- Engage and challenge student learning and academic achievement with differentiated instruction by regularly evaluating, targeting, and responding to individual student performance.
- Ensure opportunities for students to learn in environments containing an abundance of reading and writing materials.
- Provide schoolwide enrichment opportunities that optimize academic achievement, personal growth, and a sense of belonging within the school community.

#### Secondary

- Ongoing analysis and strategic implementation of the New York State Learning Standards that result in measurable student achievement.
- Provide students with the necessary tools, skills, and knowledge required to successfully make the transition from secondary school to higher education and post-secondary careers.
- Increase student achievement outcomes through equitable access to coursework, differentiated instructional strategies, and opportunities for student leadership within the school community.
- Enhance our learning support program and student support network to ensure the academic and social proficiency of our students with disabilities.

*"Goals" continued on page*

## DISTRICT-WIDE NEWS AND INFORMATION

"GOALS" continued from page 3...

### GOAL 4: REAL-WORLD APPLICATIONS & CITIZENSHIP

#### Elementary

- Foster student awareness and engagement in activities within the community and outside world.
- Incorporate opportunities for students to understand, explore, and participate in real world problem solving.



#### Secondary

- Increase student experiences with guest speakers and programs that focus on the value of education, the importance of possessing a strong work ethic and soft skills, and on making informed life choices
- Increase awareness of potential careers as they relate to specific subject areas and promote enrollment in college credit courses.
- Increase awareness of potential careers as they relate to specific subject areas and promote enrollment in college credit courses.
- Increase project-based, authentic learning opportunities that specifically integrate components of local industry, businesses, and institutions of higher learning to help students transition to post-secondary endeavors
- Increase student opportunities in civic engagement activities.



### GOAL 5: COLLABORATION & COMMUNICATION

#### Elementary

- Design activities that teach and promote respectful communication and cooperation among students.
- Proactively strengthen home/school community connections to support participation and collaboration.

#### Secondary

- Establish shared practices and a common language for active listening and effective communication skills.
- Students will make informed decisions for the public good as members of a culturally diverse, democratic society in an interdependent world.
- Students will learn to demonstrate respect for the rights of others, respectfully disagree with other viewpoints through collaborative groups, whole group instruction, and as individuals.

### GOAL 6: INNOVATIVE PROGRAMS & OPPORTUNITIES

#### Elementary

- District staff will seek and utilize educational partnerships to enhance instructional programs and initiatives.
- Provide experiential opportunities for students, parents, and community members to view and interact with student created projects.
- Expand after school programming to include STEAM related opportunities using innovative materials and technology.

#### Secondary

- Departments will develop opportunities and partnerships to support curricula and individualized assessment.
- Provide students with opportunities to connect to diverse community resources through carefully designed field experiences integrated into the academic and co-curricular programs.
- Enhance and expand our educational programming to further our destination district status through technological applications and platforms.



## Welcome Ripley Students!

We look forward to showing you around and helping you feel at home at Chautauqua Lake!

**Leah Stow**

School Counselor, Grades 6-8  
Chautauqua Lake Central School  
(716) 753-5847  
[lstow@clake.org](mailto:lstow@clake.org)



# DISTRICT-WIDE NEWS AND INFORMATION

*A Message From Assistant Principal, Mr. Joe Steger*

## Professional Learning

Professional Learning at Chautauqua Lake is a vital component of our commitment to a Culture of Excellence. In accordance with the Chautauqua Lake mission statement, the District Goals, and the Elementary and Secondary Priorities, the district is committed to providing its employees and practitioners with a high-quality, research-based Professional Learning Plan to provide ongoing growth and pursue Continuous Comprehensive School Improvement while promoting a Culture of Excellence. The 2022-2023 Professional Learning Plan will follow a similar format to previous years by providing the staff with an opportunity to identify areas of self-interest while determining annual professional learning goals. To achieve these goals, CLCS staff have the opportunity to collaborate in Professional Learning Communities and complete book studies, among many other options. We are very excited for the 2022-2023 school year to begin and to continue our commitment to modeling lifelong learning practices for our CLCS students.



## Important Forms to Return

Every parent/guardian will receive these forms in the mail. If you have not received your forms, please contact your child's main office as soon as possible. Please be sure each of these forms is filled out completely and legibly and returned by **September 16th**:

### Forms that must be completed annually:

- Student Emergency Health Record Form
- Student Information Sheet
  - contains corrections or changes to address, phone numbers, contact information, etc.
- Single Field Trip Permission Form
- Cafeteria Permission Form
  - detailing permission for the student to purchase breakfast, lunch, snacks and or extra items from the student's prepaid meal account

### Additional forms:

- Student Computerized Devices Acceptable Use Form
  - for new families or those transitioning to the secondary schools
  - must be signed and submitted in order for students to receive their assigned Chromebook (preferably before school starts)
- Free /Reduced-Price Meal Application **\*all families should complete\***
  - some families may meet federal income guidelines for either free meals or reduced-price meals
  - affects additional funding for the school district
  - applications can be submitted online or via the insert in this issue; extra applications are always located in your child's main office

### School Messenger Notifications

Chautauqua Lake Central School District continues to contract with School Messenger to provide notification services, including recorded telephone messages used for emergency broadcasts, parental outreach and student attendance communications. The system is programmed to call the primary phone numbers of parents for a variety of reasons that impact student safety and academic performance.

Communication options on School Messenger include:

- Notifications via traditional phone calls
- Automated calling for attendance
- Receiving communication and notices by email
- Option to opt-in to receive notices by text message (SMS)

In order to participate in the text messaging service, you must indicate your willingness to receive text messages to your phone. The process is simple and only takes a few seconds to complete:

Text one of these words to the number 68453: subscribe; opt-in; yes. You will know you were successful if you receive the following message:

*"You're registered for SchoolMessenger notifications. Reply STOP to cancel, HELP for help. Msg&data rates may apply. msg freq varies."*

Repeat the opt-in process for any additional wireless numbers that you wish to include. In addition to the opt-in process above, please ensure that the District has your current wireless number(s) and email address(es) in the student information database. If you haven't already provided that information to your school office, please contact them to add or update this information.

Information is also available at the SchoolMessenger link on the left side of the home page at [www.clake.org](http://www.clake.org). CLCS selected SchoolMessenger because it offers a real value to the District and is proven to measurably impact student safety, parental involvement, staff communications and student attendance. It is used to complement the District's emergency preparedness procedures and to inform parents of upcoming school events.

This system will not replace other modes of communication. Principals are still accessible for live visits, and paper-based communications will still be sent home with students or by mail. The SchoolMessenger system is intended to reinforce the District's commitment to remain connected to parents by offering additional and timely communications.

### Monthly Posters Promote Character Education

The district-wide Character Education initiative offers a series of posters to be displayed throughout the community. The monthly themes were developed by the Elementary and Secondary School Building Teams and approved by the Board of Education.

These monthly traits are also an important focus of our Positive Behavior Intervention and Supports (PBIS) system.

We thank families and the larger community for reinforcing these themes:

**September - Respectful**  
**October - Responsible**  
**November - Grateful**  
**December - Compassionate**  
**January - Ambitious**  
**February - Disciplined**  
**March - Service**  
**April - Honest**  
**May - Courageous**  
**June - Dedicated**  
**July - Honorable**  
**August - Enthusiastic**

Throughout the school year, students of all ages will learn the importance of these positive character traits. Think about ways your family or organization can help communicate these values to our youth.



### Reinforce Everyday Health Practices



Parents, please take the time to reinforce these healthy practices with your children:

- **Wash hands often.**

The ideal is washing with soap and warm water for at least 20 seconds (about as long as it takes to sing "Happy Birthday" twice).

- **Use hand sanitizer.**

If soap and water are not available, gels, rubs and hand wipes work well, as long as they contain at least 60% alcohol. Hand wipes must be disposed of properly. Read and follow label instructions for hand sanitizer.

- **Keep hands away from face.**

Teach children to keep hands away from their face and avoid touching their mouth, nose or eyes.

- **Cough/sneeze into your elbow.**

Teach children to cover coughs and sneezes with tissues or by coughing into the inside of a sleeve, not their hands!

- **Model healthy habits.**

Help your children to learn these healthy habits by setting a good example yourself.

### Quality Child Care Offered in the CLCS Building

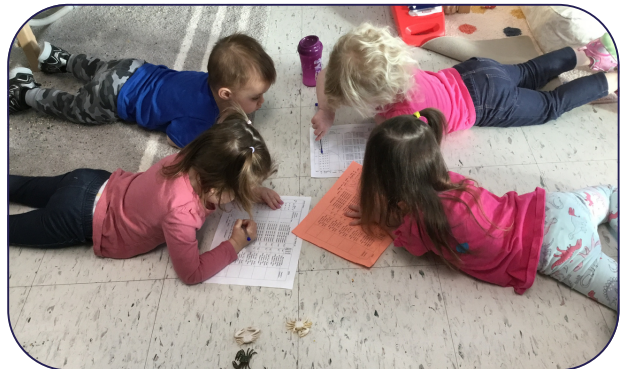
*A Message From Beth Starks, Executive Director*

The Chautauqua Lake Child Care Center is a non-profit organization leasing classroom space at CLCS. The center is located in the school and opened in September 2006. The Center is open year-round and provides full-day care and education for infants, toddlers and preschoolers; as well as before- and after-school care for school-aged children. CLCCC also provides full-day care for school age children during in-service days, spring break, and in the summer. In addition, CLCCC offers UPK programming, as well as other Preschool options.

CLCCC provides high quality care and education, providing consistency and learning opportunities daily. CLCCC has a highly qualified staff trained to meet the needs of the specific age group in which they work. Head teachers have a minimum of a bachelor's degree in education, and assistant teachers have at least an associate degree in education.

CLCCC works in coordination with the county's Department of Health & Human Services to provide child care assistance for families meeting specific income guidelines (e.g. a family of four whose gross income is less than \$83,250 per year). This allows some families to pay as little as \$1.00 per week for childcare. Also, CLCCC provides a scholarship for families who are not eligible for outside assistance, making care affordable for all.

The Chautauqua Lake Child Care Center operates Monday through Friday from 7 a.m. to 6 p.m. The Center can accommodate over 100 children from age six weeks through 12 years. The application form is on the Enrollment page on the CLCCC website at [clccc.org](http://clccc.org). Call CLCCC (716-753-5851) or email [childcare@clake.org](mailto:childcare@clake.org) to ask any questions or to arrange a tour.



CLCCC is a separate, non-profit business which leases space from the school district. The building was designated with extra classrooms to lease to such educational entities as BOCES or CLCCC, providing rental income to the District and a broad range of educational services to the community. Please use the Elementary School entrance to the building to access the Child Care Center.

### CLCS Mission Statement

“

Chautauqua Lake Central School, in partnership with family and community, will provide educational opportunities for all students to achieve their highest potential in a safe, caring environment that prepares them to live, adjust and enjoy life in a changing world.

”

## DISTRICT-WIDE NEWS AND INFORMATION

### Special Education Information

This notice is to inform you of your rights regarding the referral and evaluation of your child for the purposes of special education services or programs. To access this information, please go to the DEPARTMENTS section on the district website, [www.clake.org](http://www.clake.org), and select Student Services. There you will find *A Parent's Guide to Special Education* with detailed information from the New York State Education Department.

If you would like a printed copy of *A Parent's Guide to Special Education*, please contact Kathy Freeman in the Student Services Office at (716) 753-5877 or via email at [kfreeman@clake.org](mailto:kfreeman@clake.org).

If you have specific questions about special education or the referral and evaluation process, you may contact any of the following individuals at (716) 753-5877 or via the email addresses listed below:

**Director of Special Education, Megan Lundgren** @ [mlundgren@clake.org](mailto:mlundgren@clake.org)

**Chairperson for pre-k & k-6, Kim Siebert** @ [ksiebert@clake.org](mailto:ksiebert@clake.org)

**Chairperson & Transition Coordinator (7-12), Kristine Stroth** @ [kstroth@clake.org](mailto:kstroth@clake.org)

**School Psychologist, Katrina Cummings** @ [kcummings@clake.org](mailto:kcummings@clake.org)

### MEET ZURI

**Age:** 1 year old

**Breed:** Bernese Mountain Dog

**Credentials:** AKC Canine Good Citizen (CGC), CGC Advanced, CGC Urban, and therapy dog certified

**Social Media:** Zuri the Therapy Dog - Facebook

Zuri will be working at Chautauqua Lake Central School providing Animal Assisted Activities. His role will specifically be providing Animal Assisted Therapy in the Speech Therapy office with BOCES students. Classroom visits with BOCES and CLCS district students will be added as schedules allow.

#### What to Expect?

Zuri will be visiting CLCS once a week to begin with. As Zuri, the staff, and students learn their roles, his attendance can increase. There will be a sign on the Speech Therapy Office door when Zuri is working. If you see him around the school ask to say Hi!

#### Who is Zuri's Primary Handler?

Allison Doty M.S. CCC-SLP (ASHA certified Speech-Language Pathologist), will be Zuri's primary handler. Ms. Doty is a speech therapist for E2CCB located at CLCS. Ms. Doty is eligible to team up with Zuri to provide AAT due to her speech-language pathologist license and therapy dog training completed with Zuri. Any questions, please contact Ms. Doty or the school.



### Annual Title I Remedial Reading Parent Meeting

An informational meeting for parents will be held during the month of September, in conjunction with the first meeting of the Elementary Parent Teacher Council (PTC).

This meeting will provide information regarding our academic intervention services funded through our Title I grant.

### Student Handbook

Parents are reminded that their child's "Student Handbook" contains important information. Parents and students are required to review the handbook for information on topics such as:

- Attendance & academic requirements
- Elementary & Secondary schedules
- Code of Conduct & Student Discipline
- Dress Code
- Homework guidelines
- Eligibility for extracurricular activities, including athletics
- Graduation rules/ regulations
- Release of directory information and photographs, including students' names and photos on the internet

Elementary student handbooks are sent home annually with the oldest child in the household.

Secondary students will receive their handbooks in their back to school class meetings.

Updated handbooks are also available online at [www.clake.org](http://www.clake.org) and paper copies are available upon request.

We encourage all parents and guardians to review it carefully.



## Substitutes Needed

Are you interested in being a substitute for the 2022-2023 school year? The District needs substitutes in all areas:

**Certified Substitute Teacher:** \$120/day

**Non-Certified Substitute Teacher:** \$105/day

**Substitute Nurse:** \$120/day

**Substitute Bus Driver:** \$16.85/hour

**Clerical Substitute, Substitute Teacher Aide, Cleaner or Food Service Helper:**  
Call for the hourly rate

Applications for all substitute positions are in the District Office and on the district website under the District tab at [www.clake.org](http://www.clake.org). Questions? Please contact Heidi Martin at (716) 753-5808.

**Navigator is a publication of the**  
**Chautauqua Lake**  
**Central School District**

[www.clake.org](http://www.clake.org)

**2022-2023 Board of Education**

**Travis Bensink**

[tbensink@clake.org](mailto:tbensink@clake.org)

**Michael Ludwig**

[mludwig@clake.org](mailto:mludwig@clake.org)

**Andrea Munsee-Wellman**

[amunseewellman@clake.org](mailto:amunseewellman@clake.org)

**Melissa Putney**

[meputney@clake.org](mailto:meputney@clake.org)

**Kenneth Shearer, Jr.**

[kenshearer@clake.org](mailto:kenshearer@clake.org)

**Zach Stahlsmith**

[zstahlsmith@clake.org](mailto:zstahlsmith@clake.org)

**Amy Webb**

[awebb@clake.org](mailto:awebb@clake.org)

**Dr. Joshua Liddell, Superintendent**

**Megan Lundgren, Elementary Principal &**

**Dir. of Special Education**

**Rachel Curtin, Secondary School Principal**

**& District Data Coordinator**

**Joe Steger, K-12 Assistant Principal**

**Jackson Graham, Business Executive I**

**Derek Svenson, Director of Technology**

**Heidi Martin, District Clerk**

**Jennifer Shearer, Cafeteria Manager**

**Jim Morrison, Transportation Director**

Feel free to contact any of the leadership team members and or board members with any questions, comments and concerns.

## Annual Professional Performance Review Parental Request

New York State Education Law allows parents and legal guardians of a student to request the composite effectiveness scores and final ratings of teachers and principals to whom the student is assigned for the current school year.

This information may be released only to parents or legal guardians, and the District must verify the identity of the requester. Additionally, the information is to be provided only to the requesting parent(s) or legal guardian(s). It is not to be shared with any other person.

Requests for this information must be made in writing using the APPR Composite Score Request Form, available in each school office or on the district website at [www.clake.org](http://www.clake.org); select the Departments tab, then Curriculum & Assessment and Annual Professional Performance Review (APPR). All requests must be submitted by mail or in person to the Superintendent's Office, Chautauqua Lake Central School, 100 N Erie Street, Mayville, NY 14757. Reports will be provided in person only. For details, see the APPR Composite Score Request Form.

## Parents' Right To Know

All parents/guardians of students in Title I programs at Chautauqua Lake Central School are hereby informed that they may request information regarding the professional qualifications of their child's teacher(s) and professional staff. As a parent/guardian, you are entitled to the following information:

- Whether the teacher has met NYS requirements for the grade levels and subject areas in his/her current assignment;
- Whether the teacher is working under some form of temporary status;
- The graduate degree(s) and major area(s) of study;
- Whether your child receives services provided by a paraprofessional, and, if so, his/her qualifications.

Written requests may be made to Dr. Joshua Liddell, Superintendent, Chautauqua Lake Central School, 100 N. Erie Street, Mayville, NY 14757. A written response will be mailed to you in a timely manner. Any other questions about Title I may be directed to Jackson Graham, Title I Coordinator at (716) 753-5874.



# ELEMENTARY NEWS AND INFORMATION

*A Message From Elementary School Principal, Megan Lundgren*

## Welcome Back!

Over the summer, our campus has been full of activity as we prepare for a new school year! Exciting projects and improvements can be seen throughout the building, but the new elementary playground has been the "talk of the town!" While we are incredibly fortunate to have many fancy new features, we are equally as grateful for the simple things. Watching classrooms transform back into collaborative spaces, planning for Open House, organizing schoolwide events are just a few aspects that we welcome back into our building this school year!

We are thrilled to once again host **Open House on Thursday, September 8th from 4PM-6PM** and unveil all the amazing things our elementary school has to offer. We continue to expand our "home-grown" programs and initiatives, such as the PBIS House System, Makerspace and Hooked on Books. These programs have been developed by many talented and dedicated members of our Chautauqua Lake staff, parents, and community. All strive to promote an increased sense of community, creativity, engagement, and growth within our school. Each year I continue to be so incredibly proud to be a Chautauqua Lake Thunderbird!



## ELEMENTARY ARRIVAL & DISMISSAL PROCEDURES

While the start and end times for the school day remain the same, please note the following arrival and dismissal procedures for the Elementary School. In order to maintain a safe flow of traffic, parents dropping off or picking up their child will be required to do so at the back of the building (follow the roadway down around the playground).

**Student Arrival:** Doors will open at 7:45 a.m. District staff will be stationed at the rear entrance to assist students. If your child needs breakfast, an additional cart will be stationed near that entrance.

**Student Dismissal:** Students will be released to the rear of the building for dismissal at approx. 2:50 p.m. Afternoon pick up will remain in the back of the building, using the loop just past the tennis courts. Parents will remain in their vehicle and staff monitors will escort students out (by family) as vehicles pull up. There will be signage and staff to direct traffic. Vehicles will be identified using a CL sticker containing a number that corresponds to the student(s).

If you have any questions or are in need of a new or replacement vehicle sticker, please do not hesitate to call the elementary office at (716) 753-5841.

## Help Support our Makerspace!

We love to repurpose, reuse, and recycle. If you have any items you would like to donate for the students to use, please check the innovation supplies



list below:



- plastic water/pop bottles
- bottle caps
- bubble wrap
- cardboard
- paper towel tubes
- empty toilet paper rolls
- interesting shaped boxes or containers
- egg cartons
- buttons
- fabric scraps
- playdough
- match box cars
- legos
- pipe cleaners
- ping pong balls
- marbles
- straws
- rubber bands
- small electronics
- lincoln logs
- any kind of tape
- crayons
- markers
- glue (sticks or bottle)
- new batteries (any size)
- pom poms
- cotton balls
- poster board
- plastic bags
- aluminum foil
- beads
- tissue paper
- plastic silverware
- playing cards
- old greeting cards
- battery operated tea lights
- ribbons
- balloons



## Dress Code Reminders

The District Code of Conduct spells out the general dress code. The Elementary School Handbook states:

- No footwear without back straps and no flip flops.
- Hats, or any form of head covering such as bandanas or sweatbands, are not to be worn in any area of the school during school hours. Exceptions may be made for medical or religious purposes.
- Bare midriffs, spaghetti straps and excessively tight-fitting clothing are not acceptable attire. Shorts and skirts are not to be any shorter than mid-thigh.
- Parents and students should take particular care to ensure that clothing is clean.

Any clothing that interferes with the educational process or poses a safety risk is prohibited.



## Healthy Celebrations

The District's School Health Advisory Committee (SHAC) would like to remind parents of our health and wellness policies and initiatives aimed at promoting healthy habits within our school. This year parents will not be permitted to send in food items to share for classroom celebrations. Due to growing concerns related to food allergies and eating habits, we are asking that all parents find other ways to celebrate birthdays and holidays.

Please review these healthy celebration options below:

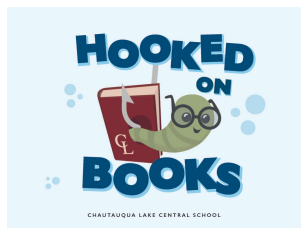
- Send in your child's favorite board game or book for them to share with the class
  - Organize a craft activity
  - Help your child pick a fun game or outdoor activity to play with the class
  - Make a sign, sash, button or badge for the birthday boy/girl
  - Arrange a visit to the "Party Cart" (ask your child's teacher for more information)
  - Pre-purchase a healthy treat from the CLCS cafeteria to be delivered to your child's class
- \*more information will be shared from the Cafeteria

Teachers are happy to assist parents in coming up with other non-food related options.



## Class Dojo Communications

Elementary teachers will be sending out parent invitations to Class Dojo, our school-wide message platform. This free app will help you stay connected with your child's teachers, as well as important elementary news and information. Last year, we had nearly 100% of parents connected. If you have questions about how to connect, please call the elementary office at (716) 753-5841.



### Hooked on Books

After a successful first year, we are pleased that our Hooked on Books Reading Incentive Program is returning for a second year! Approximately 74% of our students completed at least one reading challenge last year, and an impressive 92 students completed at least 4 out of the 5 total challenges, earning a Hooked on Books SIC Cup and special recognition at Field Day. Way to go readers!

All reading challenge due dates and incentive activity dates will be published in an informational flyer that will be distributed the first week of school. The Hooked on Books Committee continues to be comprised of parents, teachers, the Mayville Library and Webb's Captain's Table. The committee met over the summer to brainstorm program enhancements with the following goals at the forefront:

- Get more books into the hands of students
- Encourage students to read for enjoyment
- Promote family togetherness
- CELEBRATE READING SUCCESS!

### BOX TOPS FOR EDUCATION

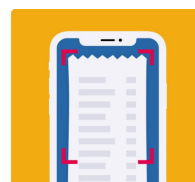
The Box Tops app makes it easy to earn cash for our school. Once earnings are scanned through the app, they automatically go directly to our PTC to help fund special events for our school.

DOWNLOAD THE APP TODAY TO START EARNING!



**BUY**  
BOX TOPS  
PRODUCTS

Earn for schools with HUNDREDS of products from brands you love.



**SCAN**  
YOUR  
RECEIPT

Use the Box Tops app to submit your receipt within 14 days of purchase.



**EARN**  
CASH FOR  
SCHOOLS

Box Tops products are identified and earnings are credited online.

## Elementary Parent Teacher Council (PTC)

The Elementary PTC is a group of parents, community members and teachers who sponsor fun and enriching activities for children and their families throughout the year. Last year PTC was able to support student recognition as part of our PBIS and Hooked on Books programs, in addition to hosting several seasonal events for families.

This year PTC plans to support the following events:

- **Halloween Trunk or Treat, Friday October 28th**
- **Santa's Secret Shop, December 13th--15th**
- **Teacher Appreciation Week, May 1st--5th**
- **Field Day, second week in June**



Meetings will be held the 3rd Wednesday of each month at 3:30PM. Participants can attend via the Zoom link posted on Class Dojo or in-person. Find us on Facebook at "CLCS Elementary PTC" or email us @ [ptcclake@gmail.com](mailto:ptcclake@gmail.com).

Can't attend the monthly meetings? There are other ways you can support the PTC!

Oftentimes the school is in need of donations or volunteers for upcoming events. Sign-up sheets are shared electronically through Class Dojo (i.e. breakfast items for Teacher Appreciation Week, Field Day event volunteers, etc.).

**Our school is blessed to have such strong parent support. We thank you and look forward to another great year!**

**Fawn Schuster, President   Heather Cofer, Treasurer   Olivia Wines, Secretary   Megan Johnson, Public Relations**

### Supply Lists

Supply lists are available on the district website, [www.clake.org](http://www.clake.org), under Schools--->Elementary--->Supply lists 22-23

## SECONDARY NEWS AND INFORMATION

*A Message From Secondary School Principal Rachel Curtin*

Welcome Back Thunderbirds! Our Secondary classrooms and teachers are gearing up to welcome students on Tuesday, September 6th. The transformations of learning spaces and our facility have truly been a marvel to observe. We will have our Open House on September 8th, 4:00-6:00 PM. Fall sports, student leadership group initiatives, and clubs are plentiful this season, and **we are looking forward to a full celebration of Homecoming Week September 19th-24th.**

Our teachers continue to develop innovative opportunities for students to explore and understand their content in a meaningful way. As you prepare to come to school on Tuesday, September 6th, we want our students to feel confident about where they are going, and their schedule of classes.

Our doors will open at 7:45 AM with grab-and-go breakfast ready for them in the secondary lobby. Drop-offs, drivers, and walkers will enter through the district entrance. Bus riders will enter through the secondary entrance. After dropping backpacks and bags at lockers, students will go directly to their first-period class, watch the morning announcements that begin at 7:55, and then teachers will begin class. We have adjusted our morning routine to give students more time to get ready for the day by eliminating the HomeBase advisory.

As we are in the midst of our cafeteria renovations, we will start the year with all students grades 9-12 eating in the gymnasium. However, we anticipate that our project will finish on time, and that we will have a grand opening of our new cafeteria before Thanksgiving.

Every secondary student who was enrolled by July 15th will receive a mailing addressed specifically to them with a copy of their 2022-2023 school year academic schedule. If you see a blank in the schedule during a block or period, please call us right away at 716-753-5887. During the first week of school, schedule changes will only be allowed for students who have an error with their schedule (like a missing core class) and not for dropping or adding electives. Our guidance department will review the issue, schedule a student conference, review their schedule, and offer a correction.

We hope that the finish of your summer will bring you continued health, time for relaxation, and opportunities to make memories with your friends. We'll see you soon!



### Co-Curricular Advisors

Senior Class Advisors	Joanne Meadows & Jennifer Davis
Junior Class Advisors	Leigh-Anne Hendrick & Olivia Michalak
Sophomore Class Advisors	Chelsey Vincent & Kevin Denny
Freshman Class Advisors	Sarah Carle & Gwen Mueller
8th Grade Advisors	Nick Liberatore & Lindsey Boyle
7th Grade Advisors	Emily Nichols & Dawn Gilbert
Yearbook Advisor	Emily Dorman
9-12 Musical Director	Jennifer Davis
9-12 Musical Accompanist	Wendy Marlinski
Ski Club Advisors	Shari Tennies & Reid Bland
Senior Honor Society Advisor	Nick Raynor
Peer Educators Club Advisor	Lindsey Boyle & Cheri Dloniak
HS Student Council Advisor	Lindsey Boyle & Cheri Dloniak
HS Bowl Advisors	Mary Jantzi & Connor Barnes
Spanish Club Advisor	Sarah Carle
HS Art Club Advisor	Gary Whipple
HS Science Olympiad Advisors	Dan McCray & Linda Morton
Envirothon Advisors	Mary Jantzi & Jeff Angeletti
MG Student Council	Kaitlin Spoon & Melissa Rosage

### Supply Lists

Supply lists for grades 7-12 are available on the district website, [www.clake.org](http://www.clake.org), under the Schools tab on the Secondary School pages.

### PowerSchool Parent Portal Information

Want to check your student's grades and attendance any time during the school year? The PowerSchool Parent Portal was designed to provide parents and guardians with that type of information via a website or now within the app. All students in grades 7-12 will receive a letter with login information for their own account. All parents will also receive a letter with a parent login for their own account.

Q: What can I view on the PowerSchool Parent Portal?

A: Student Grades and Attendance

If you are interested in getting access to the Parent Portal, you can self-register on the portal website and create an account for yourself. To add your children to the portal, you will need the access letter from the school office with the unique username and password for each child in your household. This access ID and password allow you to add multiple students to a single parent account (single sign-on). Please contact your school office for more information.

What you will need for portal access:

- The CLCS PowerSchool Parent Portal website – Locate the "Parents" link at the top of the home page at [www.clake.org](http://www.clake.org) or access the portal directly at [clake.powerschool.com/public/](http://clake.powerschool.com/public/).
- Using the self-register feature, create an account for yourself on the site.
- Contact the school office to get your student/child access ID and password so you can add them to your Parent Portal account and view attendance and grades.

Directions for the PowerSchool Parent Portal are also on the website under the Parents tab. If you have any questions about accessing the Parent Portal, please call your student's school or counseling office.



Photo Dave Munch/Chautauqua Institution

### Chautauqua Theater Company Rehearses Season at Chautauqua Lake

The secondary school hosted the Chautauqua Theater Company this summer. Artistic Director, Andrew Borba said, "We were stuck last year and lost the ability to rehearse in our space on the Chautauqua grounds... but wait, CLCS to the rescue! Working with Jenn Davis, Olivia Michalak, Rachel Curtin, and Jeff Angeletti we were able to use classroom space to rehearse our 6 shows, as well as form alliances with some CLCS students working in classes and inviting them to shows. I am thankful for this expansion and deepening of the relationship between Chautauqua Institution and CLCS, rooted in the existing partnership that was forged through Arts Education programming including the Chautauqua Young Playwrights Project and Kennedy Center Partners in Education."

### E2CCB Hewes Career and Technical Education (CTE) Student Reminders:

- Classes begin Tuesday, September 6th.
- All students must ride the bus to and from Hewes for the first two weeks of school
  - Juniors depart at 8:00 (grab and go lunch from Hewes)
  - Seniors depart at 10:50 (grab and go lunch CLCS)
- Seniors only can drive themselves (not additional students) to and from Hewes CTE once principal Mr. Mihalko gives the approval.
- Juniors are not allowed to drive to Hewes CTE.

**These are mandatory orientation meetings for Juniors on the following dates:**

Tuesday, August 23, 2022

- Auto Body Repair 9:00 – 9:30 AM
- Automotive Technology 9:30 – 10:15 AM
- Conservation 10:15 – 11:00 AM
- Construction 11:00 – 11:45 AM
- Cosmetology 12:30 – 1:15 PM

Wednesday, August 24, 2022

- Criminal Justice 9:00 – 9:30 AM
- Culinary Arts 9:30 – 10:00 AM
- Diesel Mechanics 10:00 – 10:30 AM
- Health Careers 10:30 – 11:00 AM
- Information Technology/Computer Science 12:30 – 1:00 PM
- Small Animal Science 1:00 – 1:30 PM

### \*Honor Night Awards & Scholarships Correction\*

The recipients of this year's Chautauqua Fire Dept. Memorial Education Award are Alyse Thomas and Isaac Irizarry.



# Chautauqua Lake Welcomes New Staff Members

## **Kathleen Michalski- Kindergarten**

I am very excited to be a kindergarten teacher at Chautauqua Lake! I am so lucky to have this opportunity to grow and learn alongside all of the faculty and students. I recently graduated from SUNY Fredonia with a degree in Early Childhood Education. In my free time, I love taking my dog, Sadie, for walks. It is my passion to work with children. I have much planned for this year, and I can't wait to get to work!



## **Jenna Hepp - Pre-Kindergarten Teacher**

Hello! My name is Jenna Hepp. As a Chautauqua Lake 2018 graduate, I am excited to return to my alma mater where I will be teaching Pre-K. I graduated from SUNY Fredonia in 2021 with my bachelors in early childhood/childhood education. This past year, I took a long-term substitute position for first grade, and was a building substitute in Chautauqua Lake. I am very excited to begin my first year of teaching, and cannot wait to share my love of learning.

## **Kimberly Healy - Science**

Hello, my name is Kim Healy, and I have a teaching degree from SUNY Fredonia and a Masters degree in Herpetology from John Carroll University. Science has always been my passion, whether it be fossils or salamanders, I will be excited to talk about them. I have been teaching 15 years and looking forward to being a science teacher here at Chautauqua Lake.



## **Olivia Barnes - ELA/Learning Support**

My name is Olivia Barnes, and I am very excited to join the Chautauqua Lake family! I chose to become a teacher because I have a deep value for education, and I believe that it has the power to change our lives for the better. It is such an honor to work at a school with young people who hold so much potential every day. In addition to teaching, I love hiking, coaching soccer, reading endlessly, singing loudly, and hanging out with my friends and family. This will be my fourth year teaching, and my first year in middle school as an English and Special Education teacher, and I'm thrilled for this new adventure!

# Chautauqua Lake Welcomes New Staff Members



## **Elysa Meekins -Occupational Therapist**

Hello! I am Elysa Meekins and I am working at CLCS this year as the Occupational Therapist. I grew up in Bemus Point, NY, and graduated from Maple Grove Jr/Sr High School in 2016. I recently graduated from Gannon University with a Master's degree in Occupational Therapy. I am very excited for this opportunity to work in such an amazing school environment where I can help support the students and families in the community. I am eager to begin my first year as an Occupational Therapist, and I look forward to helping students succeed to their highest potential here at CLCS!

## **Emily Hohman - Teaching Assistant**

My name is Emily Hohman. I am excited to join Chautauqua Lake as a teacher's assistant in Pre-K! I graduated from SUNY Fredonia with a bachelor's degree in childhood inclusive education and from Canisius College with a master's degree in differentiated instruction.



## **Jill Smith - Kindergarten**

My name is Jill Smith. I am excited to teach at Chautauqua Lake! I have more than 20 years of teaching experience in the Jamestown Public School System and I am thrilled to have a new home in the Chautauqua Lake district. I have grown to love the "north end" of Chautauqua Lake and am so pleased to have the opportunity to contribute to this community.

## **Brian McDougal - Instrumental Music**

Hello! My name is Brian McDougal and I am from Killeen, TX. I graduated from SUNY Fredonia in 2021 with a degree in Music Education. I have had the opportunity to teach within Chautauqua county, as well as Buffalo, and the Southern Tier as a substitute, instructor, and clinician. I am beyond elated to begin my first full year at Chautauqua Lake as the Band Director.



## Follow CLCS Online

Chautauqua Lake is online and on social media! Follow CLCS for important updates throughout the year.



[www.facebook.com/ChautauquaLakeCSD](http://www.facebook.com/ChautauquaLakeCSD)



[chautauqualakecsd](https://www.instagram.com/chautauqualakecsd)



[www.clake.org](http://www.clake.org)

## Event Video Streaming

Live and/or recorded streaming video of selected school events may be viewed on the district website at [www.clake.org](http://www.clake.org). Select the Event Video Streaming link under the Community tab. New videos are added at intervals throughout the year.

## Website Features

### Information For Parents

Explore the Parents section on the district website at [www.clake.org](http://www.clake.org) for the following information:

- Attendance
- Code of Conduct
- Data Privacy & Security
- Family ID - Online Forms
- Dignity for All Students
- Office of Children and Family Services
- Foster Care Point of Contact
- Parents' Right to Know
- PowerSchool / Parent Portal
- SchoolMessenger Notification System
- Sex Offender Registry
- Virtual Backpack

## Information Technology

The IT department has had a busy summer of 2022 working on various projects including:

- Implementation of a new three year project to replace old Smartboard hardware with new interactive LCD Smart panels into some of the district classrooms. A more detailed article can be found in this newsletter about the project.
- Student Chromebook summer check-in followed by inventory, damage repairs / replacements, preparation for re-issuing in September 2022.
- Setup of new Family ID system for parents to submit online forms for sports participation
- Setup of new Master Library Schedules system to allow internal staff and external community members to request usage of school facilities.
- Setup of new printing management system called PaperCut to allow better printer management and reduce costs for printing, toner and paper.
- Setup of new Chromebook management software called Go-Guardian will allow teachers to control/manage/push settings to student Chromebooks during class to help focus students on the websites they need to be reviewing for class and reduce students getting "off task" during class time.
- Setup and implementation of remote access system for the IT department helpdesk to assist CLCS staff with computer related issues.
- With the building project having a large footprint in the building this summer, the department has made ourselves available to assist contractors with IT related needs pertaining to some of the new systems being installed for the building project.

## 7th-12th Remind Communications

Student success depends on support networks that include parents, teachers, coaches, counselors and support staff in our secondary school. To strengthen these partnerships, we are using Remind to bring learning and school information home to you, instantly.

Remind is a free, safe messaging app that keeps families up to date with what's happening in the classroom and the greater school program. We will use Remind to send text messages to an entire class, smaller groups, or individuals. These quick, simple messages can help you and your student stay informed about:

- Homework assignments
- Classroom updates
- Personalized support or feedback
- Practices, rehearsals and more



You can also send messages back. We look forward to better communication with this service. Be on the lookout for our sign up instructions and more details in our first days of school information packets.

### MEET THE HEALTH OFFICE STAFF



Terry Smith, R.N.  
Michelle Holley, R.N.  
Ashlynn Walters,  
School Nurse Assistant

Health Office Phone:  
(716) 753-5819  
Confidential Fax:  
(716) 753-2085

### Important Information on Immunizations

Immunization requirements for school attendance vary by grade level. To see the grade level specific requirements, please visit the Health & Safety section of the district website at [www.clake.org](http://www.clake.org). Immunization requirements in order to attend school include:

- Meningococcal vaccine for all students entering grades 7 and 12.
- Tdap vaccine for students entering grade 6
- Grade-level specific vaccinations: MMR, Varicella, Polio, Tdap, Hepatitis B

Medical exemptions to immunizations must be re-issued annually; and must specify the immunization exempted, sufficient information to identify the medical contraindication to the specific immunization, and the length of time the immunization is medically contraindicated. A sample medical exemption form is available at [www.health.ny.gov/forms/doh-5077.pdf](http://www.health.ny.gov/forms/doh-5077.pdf).

The best way to assure your child is in compliance with the immunization is to contact your child's health care provider prior to the start of school in September.

**Important: Parents, please ask your health care provider to fax your child's immunization record to the Health Office confidential fax at (716) 753-2085.** School nurses may not request these records from the doctor's office; the parent must initiate the request. The health office will send notification letters to parents of children needing vaccinations to be in compliance with school requirements.

### Mandated Health Screenings

The NYS School Health Examination Form can be downloaded from the Health & Safety section, under the Department heading at [www.clake.org](http://www.clake.org).

The following are the mandated years for health exams and screenings:

- Health examinations will be required in grades Pre-K or K, 1, 3, 5, 7, 9, and 11.
- Vision screening and hearing screenings will be required within 6 months of admission to school in grades Pre-K, K, 1, 3, 5, 7, 9 and 11.
- Scoliosis screening will be required in grades 5 and 7 for girls and grade 9 for boys.

**Please ask your health care provider to fax proof of a current health exam to (716)753-2085.** If we do not have a current physical on file for the required grade level or for sports participation, we will schedule your child for a physical with the school physician, Dr. Robert Berke or one of his associates during the school year. **If you do not want your child to receive their physical here at school, please call the Health Office at 753-5819.**

### Medications Require Signed Orders

New York State law prohibits school nurses or any other school personnel from administering any medication (prescription or over-the-counter) to a student unless the proper form is filled out and signed by a doctor and parent. Medication to be given at school must be brought in by an adult in the container in which it is dispensed. Examples of over-the-counter medications that your child will not be allowed to take/use without orders from the doctor are cough medicine, cough drops, aspirin, Tylenol/Acetaminophen, Advil/Ibuprofen, allergy medication and Neosporin. Sunscreen requires a parent's note only. A form for this request is available on the district website, [www.clake.org](http://www.clake.org).

### Sunscreen

Students are allowed to carry and use FDA-approved sunscreen for the purpose of avoiding overexposure to the sun, with written permission from the parent/guardian of the student. A record of such permission will be maintained by the school. A student who is unable to physically apply sunscreen may be assisted by school personnel when directed to do so by the student, if permitted by the parent/guardian and authorized by the school.

### Alcohol-Based Hand Sanitizer

Although careful hand washing with soap and water is the recommended method to keep hands clean and free of bacteria, alcohol-based hand sanitizer is available in various locations throughout the school building. Alcohol-based hand sanitizer is considered an over-the-counter medication in New York State. However, the district has standing orders from the School Physician to use this product. If you do not want your child to use alcohol-based hand sanitizer, you must notify the Health Office in writing. A form for this request is available on the district website, [www.clake.org](http://www.clake.org).

## Health Care Available at Little or No Cost

You and your family have many low cost, quality health insurance options available through the New York State Health Exchange. Due to COVID-19, the marketplace currently has open enrollment. You can quickly compare health plan options and apply for assistance that could lower the cost of your health coverage.

Individuals and families may apply at any time (no limited enrollment period) for three no/low-cost plans:

- Medicaid
- Child Health Plus, the NYS health plan for children under age 19 who have limited or no health insurance and are not eligible for Medicaid
- Essential Plan (low-cost or FREE if you qualify, with no deductible) for 19- to 64-year-olds

Applicants are also accepted through the NYS Health Exchange. Please call Penny Gullo at (716) 200-3058 if:

- Your employment status changes
- If you experience a qualifying event that results in a loss of insurance
- If you would like to apply or check your eligibility status

Child Health Plus will answer your questions, find the right doctor for your child(ren), and support you in keeping your child(ren) healthy. You pay no fees for a wide array of services, and they offer FREE health education programs on a variety of topics. They also offer help 24 hours a day with the Response Line, a toll-free number where you can get fast answers to your health questions.

*To learn more about these plans, visit [www.nystateofhealth.gov](http://www.nystateofhealth.gov); contact Penny Gullo, (716) 200-3058, of Molina Health Plan, a local facilitated enroller on the health exchange marketplace who can enroll children, families and individuals in any available plan; or call the Health Office at 753-5819. Due to COVID-19, open enrollment is ongoing.*

## When To Keep A Child Home With Illness

Sometimes it can be difficult for a parent to decide whether to send a child to school when he/she wakes up with early symptoms of an illness. In general, unless your child is significantly ill, the best place for him/her to be is in school.

Here are some situations where it is best to keep your child home and contact your healthcare provider:

- Fever greater than 100.0 by mouth
- Cough, shortness of breath
- Nausea, vomiting, diarrhea
- Body aches
- Sore throat
- Eye discharge
- Loss of taste or smell
- Exposure to someone that has tested positive for COVID-19
- Honey-crusted sore around their nose or mouth
- Unexplained rash or blisters with a fever



Children that develop a fever at home or sent home from school due to a fever of 100.0 or higher may not return until the fever is below 100.0 without the use of Tylenol/Acetaminophen or Advil/Ibuprofen for 24 hours.

If your child frequently asks to stay home from school, or complains of feeling ill, and is falling behind in their school work, please contact their teacher to discuss your concerns. Contacting the school nurse and/or your healthcare provider is also encouraged.

Remember to call your child's main office before the start of the school day and leave a message that your child will be absent. Please leave your child's name and the best number to reach you. The Elementary Office number is (716) 753-5841 and the Secondary Office number is (716) 753-5881. The Health Office number is (716) 753-5819.



Questions or concerns about a student's health or medical needs should be directed to a school nurse. The nurses can be reached in the Health Office at (716) 753-5819 from 7:30 a.m. to 3:15 p.m. each school day.

The fax number for the Health Office is (716) 753-2085. Please notify your child's doctor's office. Thank you.

### Concussion Management Policy

The Board of Education recognizes that concussions and head injuries are the most commonly reported injuries in children and adolescents who participate in sports and recreational activities. The physical and mental well-being of our students is a primary concern. Therefore, the Chautauqua Lake Central School District has adopted a policy to support the proper evaluation and management of concussion injuries.

A concussion is a mild traumatic brain injury (MTBI). A concussion occurs when normal brain functioning is disrupted by a blow or jolt to the head or body that causes the head and brain to move rapidly back and forth. Recovery from concussion and its symptoms will vary. Avoiding re-injury and over-exertion until fully recovered are the cornerstones of proper concussion management. Concussions can impact a student's everyday life, as well as academics and athletic pursuits.

For any student participating in interscholastic sports, information on concussions is included with the permission or consent form required from a parent/guardian.

In addition, links to information on concussions and concussion management are on the district website, [www.clake.org](http://www.clake.org). Select Health & Safety under the Departments heading, and locate the Concussions link near the top of the page. The same information is also linked from the Athletics, which is also located under the Departments heading.

Each school coach, physical education teacher, school nurse and certified athletic trainer who works with and/or provides instruction to students in school-sponsored athletic activities (including physical education class and recess) must complete a course of instruction every two years, relating to recognizing the symptoms of concussion or MTBIs and monitoring and seeking proper medical treatment for students who suffer from a concussion or MTBI. Included in their training are guidelines for the return to school and school activities for a student who has suffered an MTBI, even if the injury occurred outside of school.

The District requires the immediate removal from all athletic activities/PE of any student who has sustained a mild traumatic brain injury (MTBI) or concussion. Any student demonstrating signs, symptoms or behaviors consistent with a concussion while participating in class, extracurricular activity, or interscholastic athletic activity shall be removed from the class, game or activity and must be evaluated as soon as possible by an appropriate health care professional. Such removal is based on display of symptoms, regardless of whether such injury occurred inside or outside of school. If there is any doubt as to whether the student has sustained a concussion, it is presumed that the student has been injured until proven otherwise. The District will notify the student's parents/guardians and recommend appropriate evaluation and monitoring.

Once a student diagnosed with a concussion has been symptom free for at least 24 hours, a private medical provider may choose to clear the student to begin graduated return to play progression. The District Medical Director has the final authority to clear students to participate in or return to extra-curricular athletic activities in accordance with Commissioner's Regulations.



A Concussion Management Team oversees and implements the concussion policy and regulations. Questions? Call the Health Office at (716) 753-5819. The fax number for the Health Office is (716) 753-2085. Please notify your child's doctor's office. Thank you.

### Required Health Record

At the start of the school year, every student will receive a Student Emergency Health Record form. To be able to serve your child in case of sudden illness, accident or emergency, it is necessary that parents furnish the information requested on the form. On the reverse side of the Student Emergency Health Record form is an Authorization Request for the Health Office staff to obtain required medical documents from your child's health care provider.

The completed form is kept on file in the health office and is taken from the building during every evacuation drill. The form is also used to contact parents or other designated care providers in the event your child needs to be sent home. Please notify the Health Office as soon as possible of changes to emergency contact information.

For the safety of all our students, parents must complete each child's form and return it in the confidential envelope. We must have this essential information for every student enrolled in the school.

### More Health & Safety Information Available

Visit the Health & Safety section under the Departments heading on the district website, [www.clake.org](http://www.clake.org), for a wealth of information on the Health & Safety pages, including:

- Concussion management
- Nutrition information
- Health Forms & Documents
- Indoor Air Quality (IAQ)
- Info for Teens & Tweens
- Warnings & Recalls
- Alcohol, Drug & Substance Abuse resources

## Substance Abuse Warning

*From Chautauqua Alcohol & Substance Abuse Council (CASAC), SAMSHA, and the National Institute on Drug Abuse*

There is no greater influence on a young person's decisions about drug use than his or her own parents or guardians. To successfully keep kids drug-free, parents/guardians need to provide active support and positive role-modeling.

Parents/guardians are key in preventing drug and alcohol use. Be a parent, not a friend. Establish boundaries that take a clear stand against drug and alcohol use.

According to the SAMSHA, Substance Abuse and Mental Health Association, "in 2020, 40.3 million people aged 12 or older had a substance use disorder in the past year, including 28.3 million with alcohol use disorder, 18.4 million with an illicit drug use disorder, and 6.5 million with both alcohol and illicit drug use disorders."

The NIH also reported in 2019 there is "a continued dramatic increase in vaping." The survey included 8th, 10th and 12th graders. In particular the 12th graders reported they "vape because they are hooked" due to the flavorings added. "Vaping appears to exceed any other kind of substance abuse including alcohol and marijuana, for all three grades; and in each grade in the past year vaping is second to alcohol."

Current research shows that the brain is not fully developed until the mid-20s. Adding chemicals to the developing brain is a great risk, one that can lead to health problems, addiction, or death.

You should know:

- The majority of both teens and young adults obtain prescription drugs they abuse from friends and relatives, often without their knowledge.
- Despite what many teens think, abusing prescription drugs is not safer than misusing illicit/illegal drugs.
- Prescription drugs can be addictive and lethal/deadly when misused.
- Prescription painkillers can lead to heroin use.
- Combining prescription drugs or over-the-counter medications and alcohol can cause respiratory failure and death.

Vaping at school has significant disciplinary consequences. We are working with community partners, parents, and students through peer leadership programs to support healthy choices and behaviors.



For more information regarding addiction and treatment options visit [CombatAddictionCHQ.com](http://CombatAddictionCHQ.com).

## Mental Health Services at CLCS

The Chautauqua County Mental Health (CCMH) satellite office continues to provide mental health services for all district residents – including parents and guardians. The office at CLCS will be staffed this year, with flexible hours, by Hannah Jaroszynski and Laura Fiorella, Licensed Clinical Social Workers (LCSW).

Services provided by the CCMH office include individual and family therapy, parent education and training, and referral for psychiatric services if necessary. CCMH has child/adolescent psychiatrists, as well as adult psychiatrists, physician's assistants, and psychiatric nurses to assist in any medication evaluation and prescribing.

Psychiatric services are based out of the Dunkirk clinic (319 Central Ave.) and the Jamestown City Hall clinic (200 E. Third St.). As these services are provided by a community agency, there is a financial component. Families with insurance may provide their insurance information and pay only the copay associated with services. Families without insurance are assessed a sliding-scale fee, determined by family income and the number of dependents. To learn more about mental health services at CLCS, please call CCMH social workers at (716) 753-5815.

Please see our website for additional mental health resources available for families.

<https://www.clake.org/District/Department/15-Student-Services/1230-Resources.html>



## Counseling Directory

Pre-K - Grade 5:	Kara Smith	(716)753-5846
Grades 6,7 & 8:	Leah Stow	(716)753-5847
Grades 9 & 11:	Jessica Cowan	(716)753-5887
Grades 10 & 12:	Jason Richardson	(716)753-5887
School Psychologist:	Katrina Cummings	(716)753-5849

## Positive Behavioral Interventions & Supports (PBIS)

Over the past year, Chautauqua Lake elementary students and staff have embraced the new PBIS House System. From house sorting in September, to Field Day in June, our students collected house points, participated in challenges, and completed service projects to benefit the Chautauqua Lake community. Our students built new friendships across all grade levels, and developed a true sense of camaraderie and pride for their houses.

In September we are looking forward to sorting any new students and kindergarteners into houses at our first gathering. Our Pre-K students will also be introduced to the house system and learn more about each character trait in their own Rainbow House. Each house will continue to participate in fun and engaging meetings with multiple opportunities to learn, play and build relationships.

This year, we will extend our focus on character traits by featuring each house on the morning announcements and introducing golden tickets! Students will not only learn about each character trait in house meetings, but also have the opportunity to recognize one another as they demonstrate strong character throughout the school year.

Not only will students be rewarding each other, but our 5th and 6th grade student leadership group will be planning house challenges and leading the school-wide service project in the spring. We are excited to keep our students involved and hear their creative ideas!

The 2022-2023 school year is bound to be the best one yet. We can't wait to get our houses back together and keep this positive energy going!



Office of Children and  
Family Services and  
Child Abuse Hotline

NYS Office of Children and  
Family Services:  
<http://ocfs.ny.gov/main/>

Child Abuse Hotline Number:  
1-800-342-3720

Oficina de Servicios para  
Niños y Familias y Línea de  
Emergencia de Abuso  
Infantil

Oficina de Servicios para Niños  
y Familias del  
Estado de Nueva York:  
[http://ocfs.ny.gov/main/cps/  
faqs\\_spanish.asp](http://ocfs.ny.gov/main/cps/faqs_spanish.asp)

Numero de la Línea de  
Emergencia de Abuso  
Infantil:  
1-800-342-3720

Llamenos al 518-402-3130 si  
necesita ayuda gratis en su  
idioma.

## School Safety & Informational Tip Line

To increase information sharing and enhance school safety, Chautauqua Lake Central School has established a School Safety & General Tip Line. This line is available for the sole purpose of leaving recorded messages for school staff about concerns regarding school safety or other related issues. The phone number, (716) 753-5803, is listed on the back cover of the district calendar and each issue of the Navigator.

When calling the tip line please leave a detailed message about the information you are communicating to the school district. Messages on the extension are checked daily. For security reasons, the tip line may identify the telephone number from which the call is placed. Students, staff and community members are invited to call with tips that might assist in promoting school safety. To share information of an urgent nature, please call directly to a school office and/or the local authorities. As always if you have an urgent emergency please call 911 for Chautauqua County Emergency Services.

### Emergency Cancellations

School closings/cancellations (e.g. due to severe weather) will be announced by these media:

#### Radio Stations:

- WBEN, 930 AM
- WDOE, 1410 AM
- WJTN, 1240 AM
- WKSJ, 1340 AM
- WWSE, 93.3 FM
- WXXC (Classy 100), 99.9 FM
- WRKT (Rocket 101), 100.9 FM
- KISS (WKZA), 106.9 FM

#### TV Stations:

- WGRZ-TV, Channel 2
- WIVB-TV, Channel 4
- WKBW-TV, Channel 7
- WICU-TV, Channel 12
- WJET-TV, Channel 24
- Spectrum Cable News
- WRKT (Rocket 101), 100.9 FM
- KISS (WKZA), 106.9 FM

### Reminder: Update Contact Information

Be sure to call 716-753-5910, or your child's school office, if your telephone number, email or mailing address changes. This information is maintained in PowerSchool, the student data management system.

The contact information is used to send recorded messages, emails or texts when school is closed or when after-school and evening activities are canceled due to severe weather conditions, when emergency situations arise and when information needs to be relayed to parents, guardians or other caretakers.

Even if first class mailings from your child's school office are forwarded from your old address, you may not receive newsletters or other publications sent at bulk mail rates unless we have your current mailing address.

### Cancellations Due to Weather

The weather of Western New York can be very enjoyable. The changes from fall to winter to spring bring a rich set of experiences and opportunities for recreation. However, as we all know, winter also presents special challenges. Predicting the weather even a day in advance can be troublesome and erroneous at times.

We are all familiar and have learned to cope with the safety issues presented by wind, ice and snow. From time to time, it becomes necessary to cancel a day of school. Determining when this happens is never easy and involves a great deal of communication and deliberation. Below are some key aspects of the process used:

- Prior to the start of school, district officials monitor the weather forecast and the potential for adverse weather.
- At approximately 5:15 a.m., we begin to evaluate and discuss road conditions. Local highway authorities and law enforcement agencies are consulted to assist in determining safety concerns.
- Typically, neighboring school district superintendents and transportation supervisors are contacted to share their plans and local conditions, which may vary due to local geography.
- We will attempt no later than 6:30 a.m. to decide whether to offer district transportation and keep schools open. If the decision is to cancel school for the day, local radio and television stations are immediately contacted and use of the automated SchoolMessenger system is initiated.

A similar process is used for canceling after-school and evening activities. Generally, a decision for this type of cancellation takes place around 2 pm and applies to all after-school and evening activities. If the school day is not cancelled, we have the utmost confidence in our fine transportation staff and their ability to transport our students.

If a parent or guardian feels that weather conditions in their immediate area of the school district warrant keeping children at home, this is their decision. The decision concerning whether schools will be open or closed must be based on general district-wide conditions. Please trust that at all times district officials are concerned about making the most appropriate decision for our students. In all instances, we thank our parents for their support and understanding, our transportation staff for working to deliver our most precious cargo safely on a daily basis and our students for acting in a safe and responsible manner when being transported.

Feel free to call your child's school office or the District Office, (716) 753-5808, with questions or concerns.

### Integrated Pest Management Program

Chautauqua Lake Central School District regularly uses Integrated Pest Management (IPM) program as an effective and environmentally sensitive approach to pest management. IPM uses common sense practices to control pests by taking advantage of various pests management options, including the judicious use of pesticides. As part of its Integrated Pest Management program, the District may periodically use pesticide products requiring notification under State Education Law Section 409-h.

This law requires the District to maintain a list of staff and persons in parental relations who wish to receive written notification 48 hours prior to pesticide application in CLCS district buildings and on CLCS district grounds where they regularly work or have children regularly attending classes. If you wish to receive such notices during the 2022-2023 school year, please fill out the enrollment form below, and return it to the address below. Even if you do not request 48-hour advance notice, we will notify you at regular intervals of pesticides used. For more information about the District's Integrated Pest Management program, please contact the District at (716) 753-5825.

### Asbestos Notice

In accordance with the federal Asbestos Hazard Emergency Response Act (AHERA), Public-Law 99-519, the District developed an Asbestos Management Plan that can be found on the district website at [www.clake.org](http://www.clake.org). Because our buildings were constructed after October 12, 1988, there was no asbestos used; however, regular re-inspections are completed in accordance with federal guidelines.

For questions pertaining to asbestos in our school buildings, please contact the Maintenance Office at (716) 753-5825.



*Only if you wish to be notified 48 hours prior to pesticide use, please complete this form and return to:*

District Office • Chautauqua Lake Central School  
100 N. Erie St. • Mayville, NY • 14757-9798

☐

Yes, please notify me in writing 48 hours before pesticide use in/on relevant buildings or grounds, during the 2022-2023 school year, in accordance with State Education Law 409-h.

*Please Print*

Today's Date: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Your Name: \_\_\_\_\_

Check One:

☐

Faculty/Staff

☐

Person in Parental Relation to Student\*

\*List Names & Grades: \_\_\_\_\_

\_\_\_\_\_

Mailing Address: \_\_\_\_\_

\_\_\_\_\_

City: \_\_\_\_\_ Zip Code: \_\_\_\_\_



### Motorist, Pedestrian Safety Reminders

Private vehicles may not be in the bus loop in front of the school. The parent unloading area for children driven to school is clearly marked. Parents may use this area only to drop children off or pick them up; do not park in the unloading zone. Parents who wish to walk their children into the building must park in a designated parking space.

Parents who drive their children to and from school must follow traffic laws on school grounds, as well as public roadways. **New York State traffic laws prohibit vehicles from passing school buses with their red lights flashing.** Students are cautioned to enter roadways carefully and only after looking in both directions. Parents are urged to remind students frequently to be aware of safety rules while awaiting buses at designated stops and when leaving their buses to return home.

### Cycling to School

Students who ride bicycles to school do so at their own risk and must be aware of these safety rules: The school cannot assume responsibilities for damage or theft of bicycles. A lock is strongly recommended. Bike helmets must be worn in accordance with New York State law.

Except for travel to and from school, bikes are not to be used on school property during school hours or during school activities. When riding to school, ride bikes on sidewalks and walk directly to the bike racks.

The following areas are not to be used for bike riding at any time:

- Bus loop (drop-off circle)
- Parking lots
- Any athletic field, track, playground or other groomed surface

*A Message From the Safety Committee*

### Reminders for Student Safety

Pedestrian safety is of primary importance, whether students ride the school bus, drive to and from school, or are driven in a family vehicle, ride their bikes or walk. Parents, please help children learn and remember these tips:

- Always walk on the sidewalk. If there is no sidewalk, and you have to walk in the road, always walk facing traffic, so you can see cars, and they can see you.
- Dress to be seen. Brightly colored clothing makes it easier for drivers to see you during the daytime. At night, wear special reflective material on your shoes, cap or jacket.
- Cross only at corners or marked crosswalks.
- Never dart out into the road.
- Stop at the curb or the edge of the road and look left, then right, then left again, then over your shoulder for turning traffic before you step into the street. If you see a car, wait until it goes by. Then look left, right and left again until no cars are coming.
- If a vehicle is parked where you are crossing, make sure there is no driver in the car. If there is a vehicle with a driver, be sure you make eye contact with the driver and that they signal to you that it is okay to cross. Then go to the edge of the car and look left-right-left until no cars are coming. Keep looking for cars while you are crossing, and remember: Walk. Don't run.

**Drawstring and hanging straps** on clothing and backpacks can cause hazards, especially as students board and leave the school bus. Straps often dangle from backpacks, especially the wheeled type. Across the country, these hanging straps have caused serious accidents – especially when caught in the bus door as the student exits.

Backpacks are designed to distribute weight among some of the body's strongest muscles. When used correctly, backpacks can be a good way to carry the necessities of the school day. If backpacks are too heavy (more than 20% of a child's body weight) or worn incorrectly, they can injure muscles and joints, potentially leading to severe back, neck and shoulder pain, as well as posture problems.

To help your family **use backpacks safely and prevent injury**, encourage children to always use both shoulder straps and tighten the straps so that the pack is close to the body. When choosing a backpack, look for some of the following features:

- Two wide, padded shoulder straps
- Padded back
- Waist strap
- Lightweight backpack

Parents and teachers should encourage students to only carry the necessary items home to complete their homework.

*\*Adapted from the National Highway  
Transportation Safety  
Administration.*

The CLCS Safety Committee meets regularly to address concerns about the safety and well-being of students, faculty and staff during school hours and after school.

*A message from Athletic Director, Jeff Angeletti*

## Pursuing Victory with Honor

As the fall sports season is upon us, many facility upgrades and improvements have been made to give our student-athletes the best possible athletic experience. Chautauqua Lake is providing our athletes with state-of-the-art resources and tools to compete at championship levels. Highlights of our improvements include: complete renovation of our tennis facility, a new-expanded wrestling room, artificial field turf for our stadium with an updated sound system, dedicated throwing and jumping areas for track and field. Our scoreboards for the high-school gym were updated and just installed. Finally, our gym will also be receiving a resurfaced floor with new graphics and a fresh look.

Coaches and athletes have been working hard with their teams in the offseason by competing in summer leagues, attending camps, and with conditioning/workouts. As hard as they work on the field or courts, our students also excel in the classroom with most of our varsity sport teams achieving Scholar Athlete Team status last year. We look forward to having our community and families attend CLCS sporting events and supporting all of our teams this year. As our sports seasons progress, let us all live the Chautauqua Lake motto- "Pursuing Victory with Honor".



## Thunderbird Athletic Club

The Thunderbird Athletic Club (TAC) operates the concession stands at various sporting competitions, sponsors fundraising events, provides food at several annual tournaments and sells apparel. All proceeds are used to solely benefit CLCS student-athletes and the athletic programs.

This fundraising occurs only when help is available. We ask that parent and student volunteers wanting to assist with the concession stands contact Stacie Klossner at 716-397-4429 or [sklossner@clake.org](mailto:sklossner@clake.org). This is a great way to earn student community service hours! Join us for a meeting and receive a free car decal!





## 2022 CLCS HOMECOMING

### SEPTEMBER

19-  
24

**HOMECOMING GAMES  
SPIRIT WEEK**

23

**HOMECOMING PARADE**  
**6:00 Start**  
Mayville Methodist Church to CLCS

23

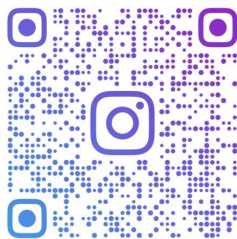
**CLCS VS SPRINGVILLE-  
GRIFFITH INSTITUTE**  
**CLCS STADIUM**  
**7:00 PM**

24

**9-12 HOMECOMING DANCE**  
**7:00 PM - 10:00 PM**

## Find us on Instagram!

In addition to Facebook, and our website, you can find us on Instagram. Scan the code below or search our username to follow us.



CHAUTAUQUALAKECSD

## School Messenger Notifications

We are excited to announce that we are now offering the convenience of online registration through FamilyID ([www.familyid.com](http://www.familyid.com)), which is now part of the ArbiterSports ([www.arbitersports.com](http://www.arbitersports.com)) family! ArbiterSports is currently used at CLCS for scheduling athletic competitions with other school districts throughout the year.

FamilyID is a secure registration platform that provides you with an easy, user-friendly way to register for our programs, sports, fill out various forms and helps us to be more administratively efficient and environmentally responsible. When you register through FamilyID, the system keeps track of your information in your FamilyID profile. You enter your information only once for each family member for multiple uses and multiple programs.

Because it is a brand new system Chautauqua Lake CSD is planning to use Family ID **ONLY** for Fall 2022 athletics registrations initially then we will work on expanding the program to offer more online forms for parents to hopefully ease the "paper trail" of sending printed paper forms back and forth to and from school.



## Registration Process

The easiest way for a parent/guardian to start the registration process is by going to the main district website: [www.clake.org](http://www.clake.org) and access the "Parents" main heading menu, then choose the "Family ID - Online Forms" menu. You will find the same information on that page as is included in this article. Look for the registration link under the "Registration Process" section.

Registering as a new user on FamilyID is simple. Follow these steps:

First, create and activate your FamilyID account:

1. On the main registration page look for the "Create Account" in the upper right corner of the page.
2. Follow the process to create a new account on the system on the "User Sign Up" page.
3. After you sign up for an account, please check your inbox for an Activation Email from FamilyID. You'll need to click the link in that email to activate your account.
4. Once you have activated your account, you will be ready to register for our program. There is a link to a help video on the registration process found on the [www.clake.org](http://www.clake.org) website.
5. Click the blue Submit button. After selecting Submit, the registration will be complete. You will receive a completion email from FamilyID confirming your registration.

At any time, you may login at [www.familyid.com](http://www.familyid.com) to update your information, your student's information and to check your registration(s). To view a completed registration, select the Registrations tab in the blue menu bar at the top of your screen.

### SUPPORT:

If you need assistance with registration, contact ArbiterSports at:

[support@familyid.com](mailto:support@familyid.com) or 800-311-4060

Phone support is available 7 days per week, Monday through Friday, 8am-7pm ET, Saturday 10-6pm ET, Sunday 12-8pm ET

# INSTRUCTIONAL CALENDAR 2022-2023

AUGUST						
SU	MO	TU	WE	TH	FR	SA
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

DECEMBER						
SU	MO	TU	WE	TH	FR	SA
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

APRIL						
SU	MO	TU	WE	TH	FR	SA
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

SEPTEMBER						
SU	MO	TU	WE	TH	FR	SA
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

JANUARY						
SU	MO	TU	WE	TH	FR	SA
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

MAY						
SU	MO	TU	WE	TH	FR	SA
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			









OCTOBER						
SU	MO	TU	WE	TH	FR	SA
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

FEBRUARY						
SU	MO	TU	WE	TH	FR	SA
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

JUNE						
SU	MO	TU	WE	TH	FR	SA
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

NOVEMBER						
SU	MO	TU	WE	TH	FR	SA
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

MARCH						
SU	MO	TU	WE	TH	FR	SA
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

	Regents Exam
	ELA & Math Testing
	Holiday
	Vacation
	Supt. Conf. Day - No Classes
	Staff Dev. AM Classes Only
	Emergency Go Home Drill
	Rating Day

September 5	Labor Day
September 6	First Day of Students
October 7	Emergency Go Home Drill 11AM Dismissal K-12
October 10	Columbus Day
November 11	Veterans' Day
November 23-25	Thanksgiving Recess
Dec. 23 - Jan. 2	Winter Recess
January 16	Martin Luther King, Jr. Day
February 20	Presidents' Day
April 3 - 10	Spring Recess
April 7	Good Friday
May 29	Memorial Day
June 19	Juneteenth

Note dates to be added back to instructional calendar if needed in this order: February 24, 23, 22, 21 April 3, 4, 5, 6



STUDENT DAYS	
September	19
October	20
November	18
December	16
January	20
February	15
March	23
April	13
May	22
June	15
<b>TOTAL</b>	<b>181</b>

**Staff Days 185**

## CLCS COMMUNICATIONS DIRECTORY

To help parents and community members understand the best way to communicate with the school, please contact the individuals listed in the order suggested for the most efficient attention to your questions or concerns.

QUESTIONS ABOUT	1st Contact	2nd Contact	3rd Contact	4th Contact
Academics	Teacher	Counselor	Building Principal	Superintendent
Athletics	Coach	Athletics	Secondary School Principal	Superintendent
Student Absence	Office Secretary	Counselor	Building Principal	Superintendent
Behavior in School	Teacher	Elementary: K-12 Asst. Principal Secondary: Dean of Students	Building Principal	Superintendent
Behavior on the School Bus	Bus Driver /Transportation Director	Elementary: K-12 Asst. Principal Secondary: Dean of Students	Building Principal	Superintendent
Board Policies	District Clerk	Superintendent		
Budget Process	District Clerk	School Business Executive	Superintendent	
Buildings & Grounds	District Office Secretary	Building Maintenance Mechanic	Building Operations Supervisor	Superintendent
Classroom Procedures	Teacher	Counselor	Building Principal	Superintendent
Curriculum	Teacher	Counselor	Building Principal	Superintendent
Extracurricular	Advisor	Building Principal	Superintendent	
Food Services	Cafeteria Manager	School Business Executive		
Health Office	School Nurse	Building Principal	Superintendent	
Scheduling	Counseling Office Secretary	Counselor	Building Principal	Superintendent
Learning Support	Teacher	Student Services Office (Secretary)	Chair, Committee on Special Education	Director of Special Education; then Superintendent
Transportation	Transportation Secretary	Transportation Director	School Business Executive	Superintendent

## Reporting Absences

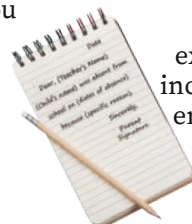
### Step 1: Call The Office

To report a child's absence, parents are asked to call their student's school office before 7:50 a.m. to ensure the safety and well-being of their child. The SchoolMessenger system will call all parents of absent children, even if you have called in.

### Step 2: Write A Note

Schools are required by law to obtain a written excuse from a parent or guardian for each case of absence or tardiness for their children. Even when you have called in, you must send a note when your child returns to school. This excuse must be delivered to the school on the day the student returns. If your student does not bring a legal written note, it is considered an unexcused absence.

Not all absences are excused. See the Student/Parent Handbook for examples of unexcused absences, tardiness or early departure. These include family vacations or out of town, hunting, babysitting, personal enhancement appointment, needed at home, oversleeping and more.



#### Call to Report Absences

Elementary 753-5841  
Secondary 753-5881

## CLCS TELEPHONE DIRECTORY

The District Office is open 8 a.m. to 4 p.m. year-round. Most other offices are open 7:45 a.m. to 3:45 p.m. during the school year and 8 a.m. to 3:30 p.m. during the summer.

### Instructional

<b>Attendance</b> Elementary School Pre-K-Gr. 6	716-753-5841
<b>Attendance</b> Secondary School Grades 7-12	716-753-5881
<b>Elementary School Office</b> Pre K-Grade 6	716-753-5841
<b>Secondary School Office</b> Grades 7-12	716-753-5881
<b>Title I Coordinator</b>	716-753-5841
<b>Elementary Guidance Office</b> K-Grade 6	716-753-5846
<b>Secondary Guidance Office</b> Grades 7-12	716-753-5887
<b>District Registrar</b>	716-753-5910
<b>School Psychologist</b>	716-753-5849
<b>Student Services</b> (Includes learning Support)	716-753-5877

### Fax Numbers

<b>District/Business Office Fax</b> Includes District Registrar	716-753-5813
<b>Health Office Fax</b> Confidential for Nurses Only	716-753-2085
<b>Elementary School Fax</b> Pre-K-Grade 6	716-753-5850
<b>Secondary School Fax</b> Grades 7-12	716-753-5886
<b>Student Services Fax</b> (Includes learning Support)	716-753-5850
<b>Transportation Office Fax</b>	716-753-5905

### Non-Academic

<b>School Safety Tip Line</b>	716-753-5803
<b>District Office/Superintendent</b>	716-753-5808
<b>School Business Executive</b>	716-753-5874
<b>Community Relations Office</b>	716-753-5802
<b>Secondary Principal</b>	716-753-5881
<b>Athletics</b>	716-753-5848
<b>Cafeteria Office</b>	716-753-5824
<b>Health Office</b> 7:30 a.m. to 3:15 p.m. daily	716-753-5819
<b>Maintenance</b>	716-753-5825
<b>Transportation</b> For Ripley and Chautauqua Lake 6:30 a.m. to 4:30 p.m. daily	716-753-5901

### Other Numbers at CLCS

<b>BOCES Office at CLCS</b> Board of Cooperative Education Services	716-753-5843
<b>Chautauqua County Mental Health Satellite Office at CLCS</b>	716-753-5815
<b>Chautauqua Lake Child Care Center</b> An independent non-profit organization	716-753-5851

The main telephone number at Chautauqua Lake Central School is 716-753-5800. Calls to this number go to an auto-attendant, from which the caller may select from a menu of choices or may enter the four-digit extension (the last four digits of each telephone number shown above).

To minimize disruptions during class, calls placed to teachers from outside the school building are routed directly to the school office, and from there to voicemail. Please leave a message, and the teacher will return your call at the next opportunity.



Chautauqua Lake Central School  
100 N. Erie Street  
Mayville, New York 14757-9798

PRSRT STD  
U.S. POSTAGE  
PAID  
JAMESTOWN, NY 14701  
PERMIT NO. 336

