

Statement of Agreement for Use of Chautauqua Lake Central School District Facilities

I agree on behalf of the Group/Organization indicated on the attached Facility Usage Form that all members and guests will observe all regulations listed below and that we, individually and as an organization, will assume full financial responsibility for any and all damages done to Chautauqua Lake Central School property during the above indicated period of use. We also agree that our Group/Organization will at all times hereafter indemnify the Chautauqua Lake Central School against any loss, damage, or expense of any kind, which the Chautauqua Lake Central School may sustain or incur because of use of the above described building or facilities by our Group/Organization, and will further hold the Chautauqua Lake Central School harmless for loss of any kind in connection therewith.

I further agree to be responsible for the safe and orderly conduct of the above group. I agree to assume full responsibility for ensuring that all Chautauqua Lake Central School District policies, rules, regulations as well as NYS Education laws and regulations are strictly adhered to by the above Group/Organization.

I further agree that either I or the other undersigned person shall be present and actively supervising the Group/Organization from the beginning of the activity until all such persons have left the school grounds. If neither undersigned person can be present to supervise, it is my responsibility to cancel the above activity and notify the school before the activity was to begin.

Where applicable, I agree to reimburse the Chautauqua Lake Central School District for any and all additional custodial costs as well as other expenses incurred by this activity.

I have read and agree to comply with the regulations stated below:

1. All requests for the use of facilities should be made on the prescribed "Facility Usage" form at least ten days prior to the date of anticipated use of the space/room. Early application for this use is recommended. Forms are available in the District Office.
2. Regular school activities will have first priority for any space/room. Other groups or organizations will be assigned space according to the order of the receipt of their applications. Equivalent space may be substituted for a requested space/room, and if suitable space is not available, the request may be denied.
3. When the school facilities are closed for emergencies (includes closure of school due to inclement weather), any use of the facilities during the remainder of that day will be cancelled.
4. During scheduled holidays, the facilities or grounds may not be used unless authorized by the Superintendent or his/her designee.
5. Groups or organizations authorized to use the school facilities or grounds assume responsibility for the care of any facilities or grounds assigned to them, and shall be liable for any damage to school property resulting from the group's activities. School facilities must be left in the same condition as they are found. Desks, displays, etc., should not be disturbed. A check of the school facility shall be made before and after each activity by the person in charge of the activity.
6. Groups or organizations authorized to use school facilities assume responsibility for the conduct of both participants and spectators. A responsible adult representative is to be designated and present at all times.
7. No equipment or other obstructing material is to be placed in lobbies, corridors, exit doorways, or in front of emergency exits.
8. The District assumes no responsibility for the equipment or property belonging to the group or organization. Such property shall not be stored on school property, unless specifically approved by the Superintendent or his/her designee.
9. Except for rest room facilities, members of the group or organization should remain in the area or room assigned for the activity.
10. The District reserves the right to allow free access to all facilities or grounds at any time.
11. The District reserves the right to authorize the Superintendent or his/her designee the right to revoke authorization to use school facilities at any time.
12. Smoking, drugs, alcoholic beverages, and possession of weapons or firearms are all prohibited in school buildings and on school grounds. No person shall knowingly have in his/her possession any of these listed items. Violators will be subject to prosecution to the fullest extent of applicable local, state, and federal statutes.
13. The adult in charge of the activity must be present 15 minutes before the group will be permitted in the building.
14. The activity shall not extend beyond the hours approved in the request.
15. Only members of the organization noted on the request form are permitted in the building (unless special permission has been granted by the Superintendent and/or his designee).
16. The organization using the building shall be responsible for moving their equipment in and out of the building.
17. No program may interfere with the regular school day schedule.

Signature of Adult in charge

Date

Signature of Alternate Adult in charge (optional)

Date