



Chautauqua Lake E2CCB

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November 30, 2020

Dear Chautauqua Lake BOCES Staff,

The health and safety of our students and staff is our top priority. With that in mind, the purpose of the letter is to inform you that an individual present at the Chautauqua Lake campus on or about November 23, 2020 has tested positive for COVID-19.

The local department of health has been notified. The affected individual has been isolated. At this time, it has been determined that no party or person has been deemed a close contact. Close contact is defined as being within 6 feet of someone for more than 10 minutes, while considered infectious with COVID-19.

We are working with the health department and are taking all recommended steps to ensure the safety of our students and staff. Steps we are implementing in cooperation with the local health department include:

- This individual will not return to our program until they have completed quarantine/isolation procedures for COVID-19 as directed by the local Department of Health.

We will provide further updates if additional steps need to be taken by our program. Please continue to monitor yourself for symptoms and stay home if you are sick. In addition, please contact your healthcare provider if you develop symptoms or if you have any additional questions or concerns. More information on the symptoms of Covid-19 can be found at <https://coronavirus.health.ny.gov/home> or on the Centers for Disease Control and Prevention website <https://www.cdc.gov/coronavirus/2019-nCov/index.html>.

Finally, we ask that you please respect the privacy of any individual in our school community who has tested positive. Please continue to focus on the measures we are taking to protect the health and welfare of our community.

If you have any questions regarding the information in this letter, please contact us.

Thank you,

Kirstin E. Harris

Supervisor of Instructional Programs

E2CCB Chautauqua Lake