

BACK TO SCHOOL



SPECIAL ISSUE FOR FAMILIES OF STUDENTS AT CLCS

AUGUST 2021

First Day of School

Classes start Tuesday, September 7 for all Chautauqua Lake students in grades pre-K-12. Doors open at 7:45 a.m. The late bell rings at 7:55 a.m.

BOCES classes, including CTE, will also begin Tuesday September 7.



In This Issue

Back to School 2021	1-2
District-Wide News	3-8
Building-Level Priorities	3-4
Special Education.....	7
Title I Remedial Reading	7
Teacher Performance	8
Parents' Right to Know	8
Elementary School	9-11
Child Care Center.....	11
Secondary School.....	12-13
Technology.....	14
Health & Wellness.....	15-19
Mental Health	18
Safety Information	20-23
Child Abuse Hotline.....	20
Emergency Cancellations.....	22
Athletics	24
Instructional Calendar.....	25
Communications Directory	26-27
Reporting Absences	26

A Message From Superintendent Dr. Joshua Liddell

Safe, Resilient and Stronger Together

Our Chautauqua Lake Leadership Team, teachers, staff members and our Covid Advisory Team have been working diligently to prepare for the start of the 2021-22 school year. We are excited to report that we have been able to enhance our instructional environment and existing safety precautions. We are ready on all fronts to welcome back our students.

Working with Clark Patterson Lee (the district's Architecture, Engineering, and Planning Firm), we have created an updated schematic for each of our classrooms, cafeteria, auditorium, etc., to ensure six feet of physical distance between all of our students. We are very fortunate to be able to build our safety protocols around this six foot model as the present CDC research shows that having students separated by six feet or more is the safest option. We have created a comprehensive infographic (posted on our website and mailed home) that will hopefully assist families and students in understanding all of our preventative safety measures.

As we progress into the fall, we will continue to gather input from all areas of our Chautauqua Lake school community, paying close attention to the most up-to-date pandemic information. Any modifications to our back to school plan will be made with a student-first mindset, utilizing the most current approved precautionary measures. It appears that New York State and the local health department will continue to provide updated recommendations and regulatory changes.



"Back to School" continued on page 2...



“Back to School” continued from page 1...

In regards to our Chautauqua Lake Capital Project, we will be finishing up the critically important building systems and infrastructure portion of Phase 1 throughout the fall. While we are working to limit any disturbances to day-to-day operations, contractors will be finishing upgrades to our infrastructure and the heating and cooling side of our HVAC system. The present ventilation system will not be impacted by these improvements as we will be able to provide the same amount of fresh and filtered air as we normally do; however, we are encouraging students to dress in alignment to the temperatures outside of the school building as our AC and heating system will not be at full capacity.

Throughout the summer, the instructional staff and administrative team have been working to enhance instructional components and the overall academic environment. This year we have all our teachers, secretaries, transportation department, buildings and grounds team, and our cafeteria staff establishing measurable goals that align to our district goals and building-level priorities. This, in turn, enables us to have all of our staff members contribute to the positive progression of our district on behalf of the students and families that we serve.

The Leadership Team and Chautauqua Lake Board of Education would like to extend our sincerest gratitude to everyone that has been working tirelessly this summer to get our building and academic programming ready for the start of the school year. It has been another true team effort with student safety at the forefront of all our decisions. We will continue to work collaboratively with those in our school and community to persevere through any obstacles. We sincerely thank you for your support as we start a new school year!

Respectfully,

Dr. Liddell & the CL Leadership Team

Chautauqua Lake: Stronger Together

Annual Building-Level Priorities



GOAL 1: SCHOOL CULTURE & CLIMATE

Elementary

- Proactively strengthen home/school community connections to support participation and collaboration.
- Model, recognize, and reinforce positive student behavior through PBIS sponsored incentives.
- Increase student ownership over daily procedures and building initiatives to strengthen connections within the school community.
- Increase collaboration with partnering school districts to facilitate collaboration and enhance the transition process.

Secondary

- Provide transition experiences that enrich confidence and understanding.
- Develop student voice and leadership through student-led activities.
- Establish a culture that reinforces the importance of respect and empowers students to take responsibility.
- Encourage a wider spectrum of the student population to participate in co-curricular activities.
- Develop opportunities for student-led community service and activities that make a positive impact and support those in need.

GOAL 2: STUDENT SAFETY & QUALITY OF LIFE

Elementary

- Provide programs and experiences that align with the behavior matrix and promote positive character traits within the school setting and the community at large.
- Teach, demonstrate, model, and encourage the T-Bird Traits and attitudes that will be reflected in student's positive behavior.
- Incorporate daily, structured opportunities for students to engage in social-emotional wellness activities that include mindfulness and movement.

- Continuously collect, evaluate, and analyze students' self-reports using screening and progress monitoring tools to inform building based supports and programming.

Secondary

- Continued development of secondary school programs that address healthy choices, positive interactions, social-emotional learning, and character.
- Create a safe school community in which students feel secure and valued.
- Develop continued solutions for school traditions and new opportunities for outdoor adventures.

GOAL 3: STUDENT ACHIEVEMENT & LEADERSHIP

Elementary

- Engage and challenge student learning and academic achievement with differentiated instruction by regularly evaluating, targeting, and responding to individual student performance.
- Ensure opportunities for students to learn in environments containing an abundance of reading and writing materials.
- Provide schoolwide enrichment opportunities that are well-rounded for and promote student engagement and creativity.

Secondary

- Ongoing analysis and implementation of the NYS Learning Standards.
- Provide students with the necessary tools, skills, and knowledge to successfully transition from secondary school to higher education or career.
- Increase student achievement outcomes through equitable access to coursework, differentiated instructional strategies, and opportunities for student leadership.
- Enhance our learning support program and student support network to ensure the academic and social proficiency of students with disabilities.

GOAL 4: REAL-WORLD APPLICATIONS & CITIZENSHIP

Elementary

- Increase student exposure to the importance of a strong work ethic and making appropriate choices.
- Foster student awareness and engagement in activities within the community and outside world.
- Incorporate opportunities for students to understand, explore, and participate in real-world problem solving.

Secondary

- Increase student experiences with guest speakers and programs that focus on the value of education, the importance of a strong work ethic and soft skills, and on making appropriate life choices.
- Increase awareness of potential careers and promote enrollment in college credit courses.
- Increase project-based, authentic learning opportunities that integrate components of local industry, businesses, and institutions of higher learning to help students transition post secondary.
- Increase student opportunities in civic engagement activities.

"Goals" continued on page 4...

"GOALS" continued from page 3...

GOAL 5: COLLABORATION & COMMUNICATION

Elementary

- Design activities that teach and promote respectful communication and cooperation.
- Staff will foster an environment for students to respect diverse beliefs and opinions.

Secondary

- Establish shared practices and a common language for listening and communication.
- Staff will foster an environment for students to respect diverse beliefs.
- Establish clear expectations for effective communication in collaborative groups, group instruction, and as individuals.

GOAL 6: INNOVATIVE PROGRAMS & OPPORTUNITIES

Elementary

- District will seek and utilize educational partnerships to enhance instructional programs and initiatives.
- Provide students with opportunities to showcase their learning experiences with parents and the community.
- Expand after-school programming to include STEAM-related courses using innovative materials and technology.

Secondary

- Employ relevant learning experiences that meet the needs of all learners.
- Provide students with opportunities to connect to diverse community resources through field experiences.
- Enhance and expand our educational programming to further our destination district status.

Welcome Ripley Students!

We look forward to showing you around and helping you feel at home at Chautauqua Lake!

COVID Advisory Team Members

CLCS Leadership Team

- Dr. Joshua Liddell, *Superintendent (COVID Advisory Team Chair)*
- Amy Webb, *Board of Education President*
- Michael Ludwig, *Board of Education Vice President*
- Travis Bensink, *Board of Education*
- Andrea Munsee-Wellman, *Board of Education*
- Melissa Putney, *Board of Education*
- Kenneth Shearer, *Board of Education*
- Zach Stahlsmith, *Board of Education*
- Legal Counsel: Harris Beach LLC

Operations Committee Members

- Derek Svenson, *Director of Technology (chairperson)*
- Zach Stahlsmith, *Board of Education Member*
- Wendy Rosage, *CLASS Union President*
- Beth Starks, *CL Child Care Center Executive Director*
- Marie Johnston, *CL Child Care Center Program Director*
- Terry Smith, *Nurse*
- Jennifer Shearer, *Cafeteria Manager*
- Jeff Angeletti, *Administration Intern*
- David Bigelow, *Buildings & Grounds*
- Kirstin Harris, *Erie 2-Chautauqua-Cattaraugus BOCES Supervisor*
- Jim Morrison, *Transportation Director*

Instruction & Student Support Committee Members

- Megan Lundgren, *Elementary Principal (chairperson)*
- Rachel Curtin, *Secondary Principal (chairperson)*
- Kristine Stroth, *CSE Chairperson / Secondary Teacher*
- Katrina Cummings, *School Psychologist*
- Kathy Freeman, *CSE Secretary*
- Amy Webb, *Board of Education President / Parent*
- Bryan Bongiovanni, *Elementary Teacher*
- Jessica Cowan, *Secondary School Counselor*
- Brian Binkley, *Secondary Teacher*
- Craig Hindman, *Secondary Teacher*
- Kimberly Siebert, *Elementary Teacher*
- Kimberly Mages, *Elementary Teacher*
- Stephanie Janicki, *Secondary Teacher*
- Stacie Klossner, *Parent*
- Elizabeth Freay, *Parent*



Wellness & Safety Committee Members

- Jackson Graham, *Business Official, Chief Safety Officer (chairperson)*
- Michelle Holley, *School Nurse (chairperson)*
- Bill Persons, *Secondary Teacher (chairperson)*
- Leah Stow, *6-8 School Counselor*
- Kara Smith, *Elementary School Counselor*
- Heather Cofer, *Parent*
- Pam Henry, *Parent*
- Cole Gleason, *Elementary Phys Ed. Teacher / Coach*
- Amy Schulz, *Secretary / Parent*
- Mike Rohlin, *Secondary Teacher*
- Mary Lee Talbot, *Former Board of Education Member / Community Member*
- Dr. Robert Berke, *School Physician*
- Michael Ludwig, *BOE Vice-President / Parent*

Communications

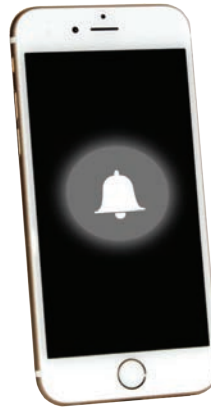
- Alan Gustafson, *Public Relations*
- Jennifer Davis, *Secondary Teacher*
- Heidi Martin, *Superintendent Secretary/District Clerk*

SchoolMessenger Notifications

Chautauqua Lake Central School District continues to contract with SchoolMessenger to provide notification services, including recorded telephone messages used for emergency broadcasts, parental outreach and student attendance communications. The system is programmed to call the primary phone numbers of parents for a variety of reasons that impact student safety and academic performance.

Communication options on SchoolMessenger include:

- Notifications via traditional phone calls
- Automated calling for attendance and for low lunch balance
- Receiving notices by email
- Option to opt-in to receive notices by text message
- Custom CLCS Android and iOS apps available for free download in the Apple App Store or the Google Play Store



The District only uses the service to provide information that is timely and relevant. In order to participate in the text messaging service, you must indicate your willingness to receive text messages to your phone. The process is simple and only takes a few seconds to complete:

- Text one of these words to the number 68453: *subscribe; opt-in; yes.* You will know you were successful if you receive the following message: "You're registered 4 SchoolMessenger notifications. Reply STOP to cancel, HELP for help. Msg&data rates may apply. msg freq varies."
- Repeat the opt-in process for any additional wireless numbers that you wish to include.

In addition to the opt-in process above, please ensure that the District has your current wireless number(s) and email address(es) in the student information database. If you haven't already provided that information to your school office, please contact them to add or update this information.

Information is also available at the SchoolMessenger link on the left side of the home page at www.clake.org. CLCS selected SchoolMessenger because it offers a real value to the District and is proven to measurably impact student safety, parental involvement, staff communications and student attendance. It is used to complement the District's emergency preparedness procedures and to inform parents of upcoming school events.

This system will not replace other modes of communication. Principals are still accessible for live visits, and paper based communications will still be sent home with students or by mail. The SchoolMessenger system is intended to reinforce the District's commitment to remain connected to parents by offering additional and timely communications.

Monthly Posters Promote Character Education

The district-wide Character Education initiative offers a series of posters to be displayed throughout the community. The monthly themes were developed by the Elementary and Secondary School Building Teams and approved by the Board of Education.

We thank families and the larger community for reinforcing these themes:

September	Respectful
October	Responsible
November	Grateful
December	Compassionate
January	Ambitious
February	Disciplined
March	Service
April	Honest
May	Courageous
June	Dedicated
July	Honorable
August	Enthusiastic

Throughout the school year, students of all ages will learn the importance of these positive character traits. Think about ways your family or organization can help communicate these values to young people.

To help families, organizations and local businesses reinforce the themes, posters suitable for printing are available on the Chautauqua Lake website at www.clake.org. Locate the Character Education link under the Community tab.



Reinforce Everyday Health Practices

Parents, please take the time to reinforce these health practices with your children:

- Teach children to wash their hands often. The ideal is washing with soap and warm water for at least 20 seconds (about as long as it takes to sing "Happy Birthday" twice)
- Teach children the proper use of hand sanitizer. If soap and water are not available, gels, rubs and hand wipes work well, as long as they contain at least 60% alcohol. Hand wipes must be disposed of properly. Read and follow label instructions for hand sanitizer.
- Teach children to keep hands away from their face and avoid touching their mouth, nose or eyes.
- Teach children to cover coughs and sneezes with tissues or by coughing into the inside of a sleeve, not hands!
- Help your children to learn these healthy habits by setting a good example yourself.



Please Return Important Forms

In order for school staff to communicate easily and effectively with parents/guardians, it is important for the school to have accurate information. Please be sure each of these forms is **filled out completely and legibly and returned as soon as possible**:

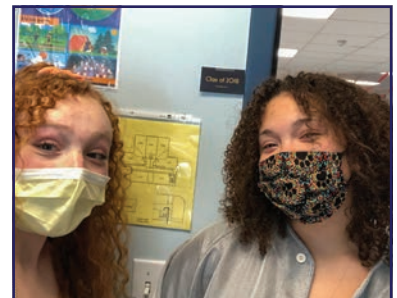
- The **Student Emergency Health Record Form** must be completed annually for each student.
- The **Student Computerized Devices Acceptable Use Form** should be completed for each student and turned in as soon as possible – preferably before school starts. The technology department cannot give a student account access until a signed form is on file in the child's school office.
- Parents will receive **Student Information Sheets** in the mail. This is the most important paper that you can return to school. Please make corrections or changes to address, phone numbers, contact information, etc. These sheets should be returned to the Elementary and Secondary Office as soon as possible, and no later than **Friday, September 17**.

For some forms, a single signature page enables elementary parents to sign once for multiple forms.

Additional forms which need to be signed by a parent and/or student are:

- An updated Cafeteria Permission Form is required for each student, detailing permission for the student to purchase breakfast, lunch, snacks and or extra items from the student's prepaid meal account.
- Every family is encouraged to complete an application for **Free / Reduced-Price Meals** (mailed home earlier in August) by **Friday, September 17**. Many children from families that meet federal income guidelines for either free meals or reduced-price meals – and whose participating would bring additional funding to the District – do not participate simply because the application has not been submitted.
- Parents must complete a single Field Trip Permission Slip for each child.

Health forms are on the Health & Safety section of the district website, www.clake.org, under the Departments tab. Other forms are available from each school office or from the Registrar.



CLCS Mission Statement

“

Chautauqua Lake Central School, in partnership with family and community, will provide educational opportunities for all students to achieve their highest potential in a safe, caring environment that prepares them to live, adjust and enjoy life in a changing world.

”

Attention, Parents and Guardians:

This notice is to inform you of your rights regarding the referral and evaluation of your child for the purposes of special education services or programs. To access this information, please go to the Departments section on the district website, www.clake.org, and select Student Services. There you will find *A Parent's Guide to Special Education* with detailed information from the New York State Education Department.

If you would like a printed copy of *A Parent's Guide to Special Education*, please contact Kathy Freeman in the Student Services Office at (716) 753-5877.

If you have specific questions about special education or the referral and evaluation process, please contact any of the following individuals at (716) 753-5877:

- Megan Lundgren, Director of Special Education
- Co-chairs, Committee on Special Education:
 - Megan Lundgren or Kim Siebert, elementary grades
 - Kristine Stroth, secondary grades
 - Katrina Cummings, School Psychologist



The Annual Title I Remedial Reading Meeting...

...will be held during the month of September, in conjunction with the first meeting of the Elementary Parent Teacher Council (PTC).

We encourage all parents to attend. Due to social gathering constraints related to COVID-19, the meeting will also be offered virtually.

Handbooks Contain Essential Information

Parents are reminded that their child's Student/Parent Handbook contains important information. Parents and students are required to review the Handbook for information on such topics as:

- Absences and attendance requirements
- Academic requirements
- Secondary bell schedule
- Code of Conduct and Student Discipline
- Dress Code
- Homework Guidelines
- Eligibility for extracurricular activities, including athletics
- Graduation rules/ regulations
- Important forms to be filled out and returned promptly
- Release of Directory Information and Photographs, including students' names and photos on the internet

Updated handbooks are online at www.clake.org and paper copies are available upon request. The 2021-2022 handbooks will also include additional information regarding student expectations and updated procedures during the COVID-19 pandemic. We encourage all parents and guardians to review it carefully.

Substitutes Needed

Are you interested in being a substitute for the 2021-2022 school year? The District needs substitutes in all areas:

Certified Substitute Teacher: \$110/day

Non-Certified Substitute Teacher: \$95/day

Substitute Nurse: \$110/day

Substitute Bus Driver: \$16.85/hour

Clerical Substitute, Substitute Teacher Aide, Cleaner or Food Service Helper:
Call for the hourly rate

Applications for all substitute positions are in the District Office and on the district website under the District tab at www.clake.org. Questions? Please contact Heidi Martin at (716) 753-5808.

*Navigator is a publication of the
**Chautauque Lake
Central School District**
www.clake.org*

2021-22 Board of Education

- Travis Bensink, tbensink@clake.org
- Michael Ludwig, mludwig@clake.org
- Melissa Putney, meputney@clake.org
- Kenneth Shearer, kenshearer@clake.org
- Zach Stahlsmith, zstahlsmith@clake.org
- Amy Webb, awebb@clake.org
- Andrea Munsee-Wellman, amunseewellman@clake.org

- Dr. Joshua Liddell, *Superintendent*
- Megan Lundgren, *Elementary Principal and Director of Special Education*
- Rachel Curtin, *Secondary School Principal*
- Jackson Graham, CPA, *School Business Executive*
- Derek Svenson, *Director of Technology*
- Heidi Martin, *District Clerk*
- Jennifer Shearer, *Cafeteria Manager*
- Jim Morrison, *Transportation Director*

Feel free to contact any of the leadership team members and or board members with any questions, comments and concerns.

Annual Professional Performance Review Parental Request

New York State Education Law allows parents and legal guardians of a student to request the composite effectiveness scores and final ratings of teachers and principals to whom the student is assigned for the current school year.

This information may be released only to parents or legal guardians, and the District must verify the identity of the requester. Additionally, the information is to be provided only to the requesting parent(s) or legal guardian(s). It is not to be shared with any other person.

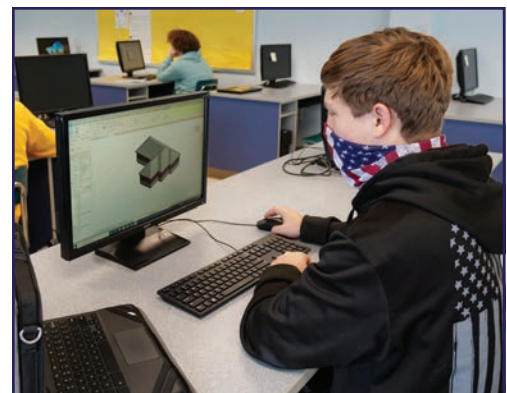
Requests for this information must be made in writing using the APPR Composite Score Request Form, available in each school office or on the district website at www.clake.org; select the Departments tab, then Curriculum & Assessment and Annual Professional Performance Review (APPR). All requests must be submitted by mail or in person to the Superintendent's Office, Chautauque Lake Central School, 100 N Erie Street, Mayville, NY 14757. Reports will be provided in person only. For details, see the APPR Composite Score Request Form.

Parents' Right To Know

All parents/guardians of students in Title I programs at Chautauque Lake Central School are hereby informed that they may request information regarding the professional qualifications of their child's teacher(s) and professional staff. As a parent/guardian, you are entitled to the following information:

- Whether the teacher has met NYS requirements for the grade levels and subject areas in his/her current assignment;
- Whether the teacher is working under some form of temporary status;
- The graduate degree(s) and major area(s) of study;
- Whether your child receives services provided by a paraprofessional, and, if so, his/her qualifications.

Written requests may be made to Dr. Joshua Liddell, Superintendent, Chautauque Lake Central School, 100 N. Erie Street, Mayville, NY 14757. A written response will be mailed to you in a timely manner. Any other questions about Title I may be directed to Jackson Graham, Title I Coordinator at (716) 753-5874.



A Message From Elementary School Principal Megan Lundgren

Looking Ahead with Optimism & Excitement

I hope everyone savored time with friends and family this summer and enjoyed the many outdoor attractions our area has to offer. While the new school year may not look exactly as we had hoped, we are committed to making the very best of it! We have several new initiatives and programs that will not only enhance learning for students, but are also reflective of the strong community collaborations we have fostered. Our school community has so much to be proud of! We are excited to regain momentum and work together to offer our students exciting and innovative opportunities.

In order to ensure a safe start to the school year, we will be holding a **Virtual Open House on Thursday, September 2 from 3:30-4:30 p.m.** for all *returning* students. Students who are *new to our district* (including pre-kindergarten students) will be permitted to enter the building with their parents **between 5-6 p.m.**

Virtual Open House instructions will be shared on the school-wide Dojo page, as well as the district website. Teachers will provide links to families so that they can Zoom into the classroom, meet the teacher, and ask any questions they may have. In addition to the classroom, be sure to virtually visit...

- **NEW!** Makerspace classroom
- Welcome back videos and updates from...
 - Mrs. Lundgren (with a special guest appearance from Baby Jack)
 - **NEW!** "Hooked on Books" Reading Incentive Program
 - Elementary PTC
 - Elementary PBIS Program



Please be rest assured that we remain committed to ensuring the health and safety of our students and staff. We will be vigilant in following current New York State Education Department and Chautauqua County Department of Health guidelines, and we will prioritize clear communication with parents and guardians.

The Elementary School will continue to utilize Class Dojo and SchoolMessenger to keep families informed and updated. Please be sure our office has updated contact information for your family. I have so appreciated the number of parents who have called or emailed me with concerns and questions. We are always here to listen and help! You can reach me at (716) 753-5841 or via email at mlundgren@clake.org.

Wishing you all a safe and healthy start to the school year!

Understanding the Dress Code

The District Code of Conduct spells out the general dress code, with specifics listed in the Elementary and Secondary School Handbooks. The Elementary School Handbook states:

1. Foot gear must be worn. No footwear without back straps and no flip flops.
2. Hats, or any form of head covering such as bandanas or sweatbands, are not to be worn in any area of the school during school hours. Exceptions may be made for medical or religious purposes.
3. Bare midriffs, spaghetti straps and excessively tight-fitting clothing are not acceptable attire. Shorts and skirts are not to be any shorter than mid-thigh.
4. Parents and students should take particular care to ensure that clothing is clean.
5. Any clothing that interferes with the educational process or poses a safety risk is prohibited.

PBIS

Many parents have heard their elementary-aged child talk about the PBIS cart and “T-Bird tickets.” Because of the COVID-19 pandemic, many components of our school-based PBIS (Positive Behavioral Interventions and Supports) system had to be put on pause last school year. However, our PBIS committee is excited to bring PBIS back, but with some major enhancements.

These changes will be unveiled to students at the start of school in September and communicated with families following our in-school kick-off. In addition to continuing our character education focus, changes to the program are designed to promote an increase in student collaboration, engagement, and sense of community.

We look forward to sharing more information as the school year gets started!



Class Dojo Communications

Teachers will be sending out parent invitations to Class Dojo, our school-wide message platform. This free app will help you stay connected with your child’s teachers, as well as important elementary news and information. Last year we had 98% of parents connected. Let’s try for 100% this year! If you have questions about how to connect, please call the Elementary Office at (716) 753-5841.

Student Arrival & Dismissal Procedures

While the start and end times for the school day remain the same, please note the following arrival and dismissal procedures for the Elementary School. In order to maintain a safe flow of traffic, parents will be required to drop off and pick up at the back of the building.

Arrival: Doors will open at 7:45 a.m. District staff will be stationed at that entrance to assist students. An additional breakfast cart will be available as well. Parents must complete the health pre-screening prior to drop off in order for students to gain entry into the building.

Dismissal: Students will be released to the cafeteria for dismissal at 2:50 p.m. Afternoon pick up will remain in the back of the building. Parents will remain in their vehicle and staff monitors will call students out by family as vehicles pull up. There will be signage and staff to direct traffic. Vehicles will be identified by a CL sticker containing a number that corresponds to the student(s).

If you have any questions, please do not hesitate to call the Elementary Office at (716) 753-5841.

Healthy Celebrations

This year, we would like to remind parents of our health and wellness policies and initiatives aimed at promoting healthy habits within our school. This year parents will not be permitted to send food items to share for classroom celebrations. Due to growing concerns about food allergies, eating habits and safety during the COVID-19 pandemic, we are asking that all parents find other ways to celebrate birthdays and holidays. Please review these healthy celebration options:

- Make a sign, sash, button, or badge for the birthday boy or girl
- Pre-purchase a healthy treat from the CLCS cafeteria to be delivered to your child’s class
**More information will be shared from the cafeteria*



Your child’s classroom teacher would be happy to assist you in coming up with other non-food related options.



Keep Saving Proofs of Purchase to Benefit Our School...

General Mills Box Tops for Education – be sure to check expiration dates!

A Message From Beth Starks, Executive Director

Quality Child Care Offered in the CLCS Building

The Chautauqua Lake Child Care Center is a non-profit organization leasing classroom space at CLCS. The center is located in the school and opened in September 2006. Working under the direction of Beth Starks, the Center is open year-round and provides full-day care and education for infants, toddlers and preschoolers; as well as before- and after-school care for school-aged children. CLCCC also provides full-day care for school age children during in-service days, spring break, and in the summer. In addition, CLCCC offers UPK programming, wrap around care for children enrolled in the Chautauqua Lake Central School's half-day Pre-Kindergarten program, as well as other Preschool options.

CLCCC provides high quality care and education, providing consistency and learning opportunities daily. CLCCC has a highly qualified staff trained to meet the needs of the specific age group in which they work. Head teachers have a minimum of a bachelor's degree in education, and assistant teachers have at least an associate degree in education.

CLCCC works in coordination with the county's Department of Health & Human Services to provide child care assistance for families meeting specific income guidelines (e.g. a family of four whose gross income is less than \$48,500 per year). This allows some families to pay as little as \$1.00 per week for childcare. Also, CLCCC provides a scholarship for families who are not eligible for outside assistance, making care affordable for all.

The Chautauqua Lake Child Care Center operates Monday through Friday from 7 a.m. to 6 p.m. The Center can accommodate over 100 children from age six weeks through 12 years. The application form is on the Enrollment page on the CLCCC website at clccc.org. Call CLCCC (753-5851) or email childcare@clake.org to ask any questions or to arrange a tour.

CLCCC is a separate, non-profit business which leases space from the school district. The building was designated with extra classrooms to lease to such educational entities as BOCES or CLCCC, providing rental income to the District and a broad range of educational services to the community. Please use the Elementary School entrance to the building to access the Child Care Center.



Attention, Parents and Guardians:

The Elementary PTC is a group of parents, community members and teachers who sponsor fun and enriching activities for children and their families throughout the year. PTC co-sponsors character education assemblies in the elementary grades, raises funds for classroom programs, and bridges community based partnerships.

The Elementary PTC will have information at the Virtual Open House regarding:

- Annual goals
- Upcoming events
- Meeting schedule
- A raffle to win a piece of hand-made furniture especially designed for Chautauqua Lake community members

SECONDARY NEWS AND INFORMATION

A Message From Secondary School Principal Rachel Curtin

Ambition & Teamwork

Welcome back Thunderbirds! We are excited to move forward into our new school year with ambition and teamwork. What does it mean to be “stronger together?” Simply put, it means to understand that you are part of a community that is committed to success of our students. It means speaking up in class and giving your ideas, and allowing others to have input and say as well. Stronger together means helping out, volunteering to lead and pivot to a new solution. It means that everyone respects the process and hard work that goes into our school.

Stronger together celebrates the gratitude and pride of a result that needed hard work and flexibility. Above all, stronger together celebrates the creativity and diversity within our students and staff, and uses a growth mindset to support our collective excellence.

Our goal for you is to make sure you have the reopening information that you need to be prepared for school. In order to ensure a safe start to the school year, we will be holding a **Virtual Open House on Thursday, September 2 from 3:30–4:30 p.m.** for all *returning* students. Students who are *new to our district* will be permitted to enter the building with their parents **between 5–6 p.m.**

You will find all of the information for our new school year, including revised guidelines, on our secondary website page under the Schools tab at www.clake.org.

Students, our goal on the first day of school is to help you navigate the school safety. You will receive a schedule, directions and information on what to expect your first days of school by Thursday, September 2. Yes, there will be lots of details, but with these details will come patience and help. Here are some basics:

- Please plan to listen, follow directions and wear a face-covering during the school day.
- Everyone will walk in a single file line in the hall with a mask on, and we will go right to classrooms without going to lockers.
- You will be allowed to carry your backpacks, large purses, messenger bags, etc., to help reduce the need to go to your locker. We will also schedule times for you to go to your locker.
- Please bring your own reusable water bottle.
- Plan for adults and signs in the hall to help you find your way. We are all here to help you.

As we look to the next year, your teamwork and ambition will be in our thoughts. I hope that the last days of summer bring you continued health, time for relaxation, and opportunities to make memories. As you make memories, remember your gratitude and pride.

Be Safe, Be Responsible, Be Respectful. See you soon!



Supply Lists

Supply lists for grades 7-12 are available on the district website, www.clake.org, under the Schools tab on the Secondary School pages.

PowerSchool Parent Portal Information

Want to check your student's grades and attendance any time during the school year? The PowerSchool Parent Portal was designed to provide parents and guardians that type of information via a website or now within the app.

Q: What can I view on the PowerSchool Parent Portal?

A: Teachers in grades pre-K through 12 use PowerSchool for daily and meeting attendance tracking. Teachers in grades 3-12 use PowerSchool to track assignments and final grades for the various marking periods.

If you are interested in getting access to the Parent Portal, **you can self-register on the portal website and create an account for yourself.** To add your children to the portal, you will need to get an access letter from the school office with the unique username and password for each child in your household. This access ID and password allow you to add multiple students to a single parent account (single sign-on). This letter can be created in PowerSchool by office staff and emailed to you. Please contact your school office for more information.

What you will need for portal access:

- The CLCS PowerSchool Parent Portal website – Locate the “Parents” link at the top of the home page at www.clake.org or access the portal directly at clake.powerschool.com/public/.
- Using the self-register feature, create an account for yourself on the site.
- Contact the school office to get your student/child access ID and password so you can add them to your Parent Portal account and view attendance and grades.

Directions for the PowerSchool Parent Portal are also on the website under the Parents tab. If you have any questions about accessing the Parent Portal, please call your student's school or counseling office.



Remind Communications



Student success depends on support networks that include parents, teachers, coaches, counselors and support staff in our school. To strengthen these partnerships, we are using Remind to bring learning and school information home to you, instantly.

Remind is a free, safe messaging app that keeps families up to date with what's happening in the classroom and the greater school program. We will use Remind to send text messages to an entire class, smaller groups, or individuals. These quick, simple messages can help you and your student stay informed about:

- Homework assignments
- Classroom updates
- Personalized support or feedback
- Practices, rehearsals and more

You can also send messages back. We look forward to better communication with this service. Be on the lookout for our sign up instructions and more details in our first days of school information packets.

Follow CLCS

Chautauqua Lake is online and on social media! Follow CLCS for important updates throughout the year.



www.facebook.com/ChautauquaLakeCSD



www.clake.org

Event Video Streaming

Live and or recorded streaming video of selected school events may be viewed on the district website at www.clake.org. Select the Event Video Streaming link under the Community tab. New videos are added at intervals throughout the year.

Website Features Information For Parents

Explore the Parents section on the district website at www.clake.org for the following information:

- Attendance
- Code of Conduct
- Data Privacy & Security
- Dignity for All Students
- Office of Children and Family Services
- Foster Care Point of Contact
- Parents' Right to Know
- PowerSchool / Parent Portal
- SchoolMessenger
- Sex Offender Registry
- Virtual Backpack

Emergency Broadband Benefit

The Emergency Broadband Benefit is an FCC program to help families and households struggling to afford internet service during the COVID-19 pandemic. This new benefit will connect eligible households to jobs, critical healthcare services, virtual classrooms and so much more. The Emergency Broadband Benefit will provide a discount of up to \$50 per month towards broadband service for eligible households and up to \$75 per month for households on qualifying Tribal lands. Eligible households can also receive a one-time discount of up to \$100 to purchase a laptop, desktop computer, or tablet from participating providers if they contribute more than \$10 and less than \$50 toward the purchase price.

The Emergency Broadband Benefit is limited to *one* monthly service discount and *one* device discount per household. A household is eligible if a member of the household meets one of the criteria below:

- Has an income that is at or below 135% of the Federal Poverty Guidelines or participates in certain assistance programs, such as SNAP, Medicaid, or Lifeline;
- Approved to receive benefits under the free and reduced-price school lunch program or the school breakfast program, including through the USDA Community Eligibility Provision in the 2019-2020 or 2020-2021 school year;
- Received a Federal Pell Grant during the current award year;
- Experienced a substantial loss of income due to job loss or furlough since February 29, 2020 and the household had a total income in 2020 at or below \$99,000 for single filers and \$198,000 for joint filers; or
- Meets the eligibility criteria for a participating provider's existing low-income or COVID-19 program.

Eligible households must both apply for the program and contact a participating provider to select a service plan. There are three ways to apply:



- 1. Contact a participating broadband provider** directly to learn about their application process. If you are unable to apply through them directly, you will have to apply using option two or three below, and then contact a participating provider to select an eligible plan.
- 2. Go to GetEmergencyBroadband.org** to apply online and to find participating providers near you. After you apply, you will have to contact a participating provider to select an eligible plan.
- 3. Call 833-511-0311 for a mail-in application** or print a copy online, and return it along with copies of documents showing proof of eligibility to: Emergency Broadband Support Center, P.O. Box 7081, London, KY 40742

After you received a notice that you have qualified for the program, households must contact a participating provider to select an Emergency Broadband Benefit eligible service plan.

- www.fcc.gov/broadbandbenefit

Meet the Health Office Staff



Terry Smith, R.N.
Michelle Holley, R.N.

Health Office Phone:
(716) 753-5819

Confidential Fax:
(716) 753-2085

Important Information on Immunizations

Immunization requirements for school attendance vary by grade level. To see the grade level specific requirements, please visit the Health & Safety section of the district website. Immunization requirements in order to attend school include:

- Meningococcal vaccine for all students entering grades 7 and 12
- Tdap vaccine for students entering grade 6
- Grade-level specific vaccinations: MMR, Varicella, Polio, Tdap, Hepatitis B

Medical exemptions to immunizations must be reissued annually, and must specify the immunization exempted, sufficient information to identify the medical contraindication to the specific immunization, and the length of time the immunization is medically contraindicated.

The best way to assure your child is in compliance with the immunization, and the length of time the immunization requirements are is to contact your child's health care provider prior to the start of school in September. **Please ask your health care provider to fax your child's immunization record to the Health Office confidential fax at (716) 753-2085.** School nurses may not request these records from the doctor's office; the parent must initiate the request. Notification letters will be sent to parents of children needing vaccinations to be in compliance.

Mandated Health Screenings

The NYS School Health Examination Form can be downloaded from the Health & Safety section, under the Departments tab at www.clake.org.

- **Health examinations** will be required in grades pre-K or K, 1, 3, 5, 7, 9, and 11.
- **Vision screening and hearing screenings** will be required within six months of admission to school and in grades pre-K or K, 1, 3, 5, 7, and 11.
- **Scoliosis screening** will be required in grades 5 & 7 for girls and grade 9 for boys.

Please ask your health care provider to fax proof of a current health exam to (716) 753-2085. If we do not have a current physical on file for the required grade level or for sports participation, we will schedule your child for a physical with the school physician, Dr. Robert Berke, or one of his associates during the school year. **If you do not want your child to receive their physical at school, please call the Health Office at 753-5819.**

Medications Require Signed Orders

New York State law prohibits school nurses or any other school personnel from administering any medication (prescription or over-the-counter) to a student unless the proper form is filled out and signed by a doctor and parent. Medication to be given at school must be brought in by an adult in the container in which it is dispensed. Examples of over-the-counter medications that your child will not be allowed to take/use without orders from the doctor are cough medicine, cough drops, aspirin, Tylenol, Ibuprofen, allergy medication and Neosporin. Sunscreen requires a parent's note only.

Sunscreen

Students are allowed to carry and use FDA-approved sunscreen for the purpose of avoiding overexposure to the sun, with written permission from the parent/guardian of the student. A record of such permission will be maintained by the school. A student who is unable to physically apply sunscreen may be assisted by school personnel when directed to do so by the student, if permitted by the parent/guardian and authorized by the school.

Alcohol-Based Hand Sanitizer

Although careful hand washing with soap and water is the recommended method to keep hands clean and free of bacteria, alcohol-based hand sanitizer is available in various locations throughout the school building. Alcohol-based hand sanitizer is considered an over-the-counter medication in New York State. However, the District has standing orders from the School Physician to use this product. If you do not want your child to use alcohol-based hand sanitizer, you must notify the Health Office in writing. A form for this request is available on the district website at www.clake.org.

Health Care Available at Little or No Cost

You and your family have many low cost, quality health insurance options available through the New York State Health Exchange. Due to COVID-19, the marketplace currently has open enrollment. You can quickly compare health plan options and apply for assistance that could lower the cost of your health coverage.

Individuals and families may apply at any time (no limited enrollment period) for three no/low-cost plans:

- **Medicaid**
- **Child Health Plus**, the NYS health plan for children under age 19 who have limited or no health insurance and are not eligible for Medicaid
- **Essential Plan** (low-cost or *FREE* if you qualify, with *no deductible*) for 19- to 64-year-olds

Applicants are also accepted through the NYS Health Exchange. Please call Penny Gullo at (716) 200-3058 if:

- Your employment status changes
- If you experience a qualifying event that results in a loss of insurance
- If you would like to apply or check your eligibility status

Child Health Plus will answer your questions, find the right doctor for your child(ren), and support you in keeping your child(ren) healthy. You pay no fees for a wide array of services, and they offer *FREE* health education programs on a variety of topics. They also offer help 24 hours a day with the Response Line, a toll-free number where you can get fast answers to your health questions.

To learn more about these plans, visit www.nystateofhealth.gov; contact Penny Gullo, (716) 200-3058, of Molina Health Plan, a local facilitated enroller on the health exchange marketplace who can enroll children, families and individuals in any available plan; or call the Health Office at 753-5819. Due to COVID-19, open enrollment is ongoing.

When To Keep A Child Home With Illness

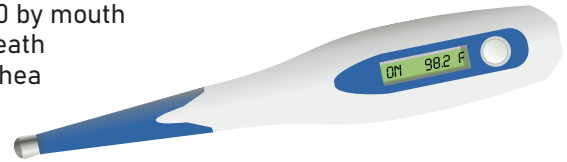
Sometimes it can be difficult for a parent to decide whether to send a child to school when he /she wakes up with early symptoms of an illness. In general, unless your child is significantly ill, the best place for them to be is in school.

To help maintain a healthy school environment, remind your child to:

- Discard used tissues after use
- Not to share personal items
- Cover their mouth when coughing or sneezing
- Keep their hands from their face
- Wash their hands often. Good hand washing should include warm water, soap, and at least 20 seconds of washing. Singing or humming the Happy Birthday song twice is a good time keeper for young children. If soap and water are not available and hands are not visibly dirty, use a hand sanitizer with at least 60% alcohol.

Here are some situations where it is best to keep your child home and contact your healthcare provider:

- Fever greater than 100.0 by mouth
- Cough, shortness of breath
- Nausea, vomiting, diarrhea
- Body aches
- Sore throat
- Eye discharge
- Loss of taste or smell
- Exposure to someone that has tested positive for COVID-19
- Honey-crusted sore around their nose or mouth
- Unexplained rash or blisters and a fever



Children that are sent home due to a fever of 100.0 or higher may not return until evaluated by a health care provider and the fever is below 100.0 without the use of Tylenol/Acetaminophen or Advil/Ibuprofen for 24 hours.

If your child frequently asks to stay home from school, or complains of feeling ill, and is falling behind in their school work, please contact their teacher to discuss your concerns. Contacting the school nurse and or your healthcare provider is also encouraged.

Remember to call your child's grade level office in advance of the start of the school day and leave a message that your child will be absent. Please leave your child's name and the best number to reach you. The Elementary office number is 753-5841 and the Secondary office number is 753-5881. The Health Office number is 753-5819.

Questions or concerns about a student's health or medical needs should be directed to a school nurse. The nurses can be reached in the Health Office at (716) 753-5819 from 7:30 a.m. to 3:15 p.m. each school day.

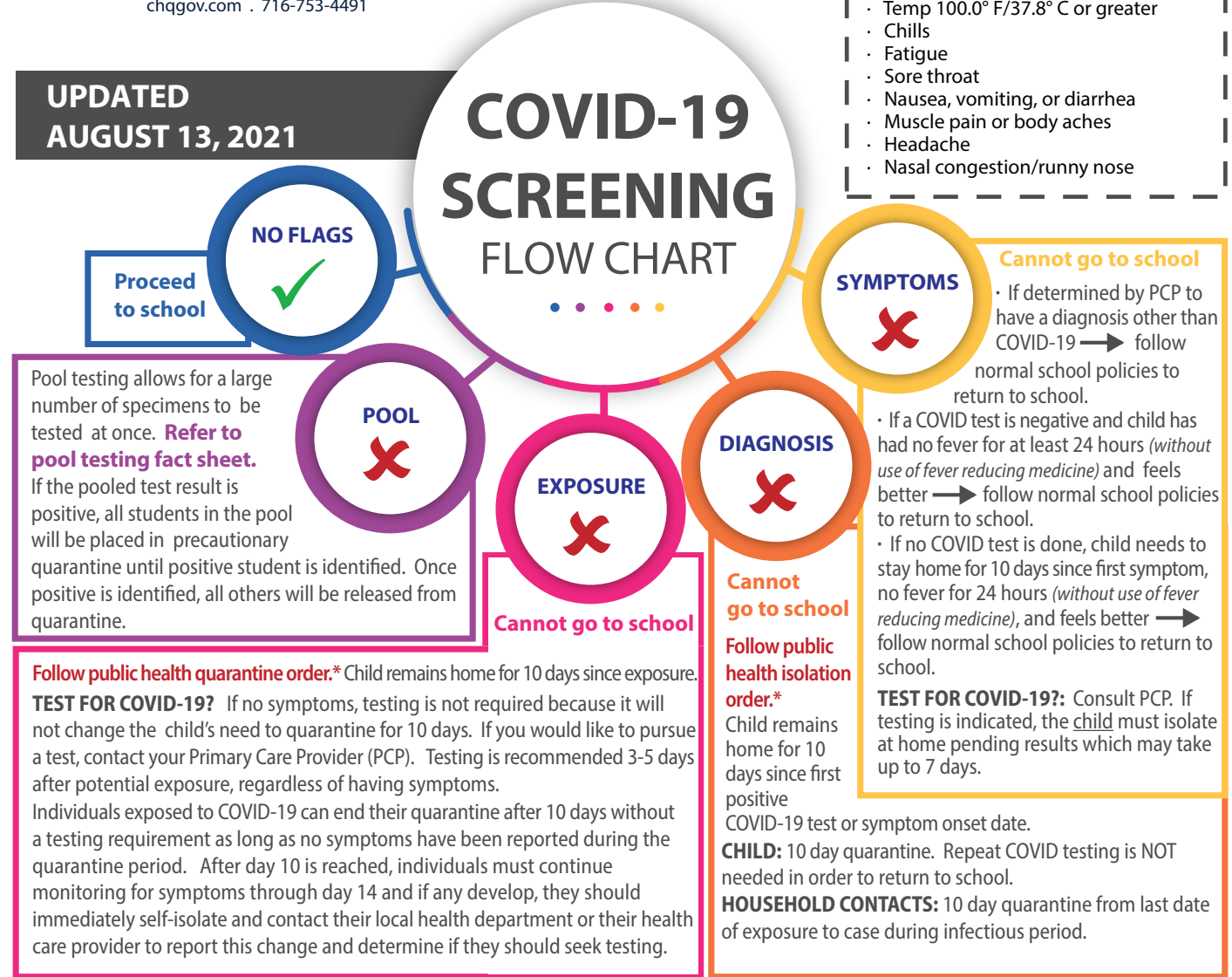
The fax number for the Health Office is (716) 753-2085. Please notify your child's doctor's office. Thank you.



7 North Erie Street, Mayville, New York 14757
chqgov.com . 716-753-4491

UPDATED
AUGUST 13, 2021

COVID-19 SCREENING FLOW CHART



Before sending child to school, parent/guardian should screen for potential symptoms of COVID-19

- Cough
- Shortness of breath/trouble breathing
- New loss of taste or smell
- Temp 100.0° F/37.8° C or greater
- Chills
- Fatigue
- Sore throat
- Nausea, vomiting, or diarrhea
- Muscle pain or body aches
- Headache
- Nasal congestion/runny nose

Proceed to school

NO FLAGS
✓

Pool testing allows for a large number of specimens to be tested at once. **Refer to pool testing fact sheet.** If the pooled test result is positive, all students in the pool will be placed in precautionary quarantine until positive student is identified. Once positive is identified, all others will be released from quarantine.

POOL
✗

EXPOSURE
✗

Follow public health quarantine order.* Child remains home for 10 days since exposure.
TEST FOR COVID-19? If no symptoms, testing is not required because it will not change the child's need to quarantine for 10 days. If you would like to pursue a test, contact your Primary Care Provider (PCP). Testing is recommended 3-5 days after potential exposure, regardless of having symptoms. Individuals exposed to COVID-19 can end their quarantine after 10 days without a testing requirement as long as no symptoms have been reported during the quarantine period. After day 10 is reached, individuals must continue monitoring for symptoms through day 14 and if any develop, they should immediately self-isolate and contact their local health department or their health care provider to report this change and determine if they should seek testing.

DIAGNOSIS
✗

Cannot go to school
Follow public health isolation order.* Child remains home for 10 days since first positive COVID-19 test or symptom onset date.
CHILD: 10 day quarantine. Repeat COVID testing is NOT needed in order to return to school.
HOUSEHOLD CONTACTS: 10 day quarantine from last date of exposure to case during infectious period.

SYMPTOMS
✗

Cannot go to school
• If determined by PCP to have a diagnosis other than COVID-19 → follow normal school policies to return to school.
• If a COVID test is negative and child has had no fever for at least 24 hours (*without use of fever reducing medicine*) and feels better → follow normal school policies to return to school.
• If no COVID test is done, child needs to stay home for 10 days since first symptom, no fever for 24 hours (*without use of fever reducing medicine*), and feels better → follow normal school policies to return to school.
TEST FOR COVID-19?: Consult PCP. If testing is indicated, the child must isolate at home pending results which may take up to 7 days.

* The Health Department will issue Isolation and Quarantine Orders, monitor positive cases and close contacts, and officially release individuals from Isolation and Quarantine. Per CDC guidance, people who have tested positive for COVID-19 within the past 3 months and recovered do not have to quarantine or get tested again as long as they do not develop new symptoms. Fully vaccinated individuals do not need to quarantine as long as they do not have symptoms.

**Schools are to keep track of all excluded students/staff with symptoms with the goal that they will be evaluated by a medical provider and tested for COVID-19 within 48 hours of symptom onset. This tracking will enable public health and school officials to act accordingly based on a case by case basis.

DO PARENTS OR THOSE IN THE HOUSEHOLD NEED COVID-19 TESTING?

- Parents of children sent home from school and ordered into quarantine by the Public Health Director as a close contact to a known COVID-19 case do not need to be tested.
- If you or your child develop symptoms of COVID-19, consult with your public health nurse and PCP.
- Children in Isolation or Quarantine are monitored by public health staff and parents will be advised accordingly on an individual basis.

Don't have a Primary Care Provider(PCP)? Call (716) 338-0010 or visit <http://www.cchn.net/find-a-doctor-application>

August 13, 2021

Substance Abuse Warning

from Prevention Works and the National Institute on Drug Abuse

There is no greater influence on a young person's decisions about drug use than his or her own parents or guardians. To successfully keep kids drug-free, parents/guardians must provide active support and positive role-modeling.

Parents are key in preventing drug use. Be a parent, not a friend. Establish boundaries that take a clear stand against drug and alcohol use.

According to the NIH in 2017, "An estimated 18 million people (more than 6 percent of those aged 12 and older) have misused prescription medications at least once in the past year." In the past year the survey stated, "Among youth age 12-17, 4.9% reported past-year non-medical use of prescription medications." NIH also reported in 2019 there is "a continued dramatic increase in vaping." The survey included 8th, 10th, and 12th graders. In particular, 12th graders reported they "vape because they are hooked" due to the flavorings added. "Vaping appears to exceed any other kind of substance abuse including alcohol and marijuana, for all three grades; and in each grade past year vaping is used second to alcohol." The percentage of NYS high school students who reported using heroin between 2013-2017 has varied between 3.8% in 2013, 4.8% in 2015, and 3.9% in 2017.

You should know:

- The majority of both teens and young adults obtain prescription drugs they abuse from friends and relatives, sometimes without their knowledge.
- Despite what many teens think, abusing prescription drugs is not safer than misusing illicit drugs.
- Prescription drugs can be addictive and deadly when misused.
- Prescription painkillers can lead to heroin use.
- Combining prescription drugs/over-the-counter medications and alcohol can cause respiratory failure and death.

For more information regarding addiction and treatment options visit CombatAddictionCHQ.com.

Mental Health Services at CLCS

The Chautauqua County Mental Health (CCMH) satellite office continues to provide mental health services for all district residents – including parents and guardians. The office at CLCS will be staffed this year, with flexible hours, by **Stephanie Singer**, a Licensed Clinical Social Worker (LCSW).

Services provided by the CCMH office include individual and family therapy, parent education and training, and referral for psychiatric services if necessary. CCMH has child/adolescent psychiatrists, as well as adult psychiatrists, physician's assistants, and psychiatric nurses to assist in any medication evaluation and prescribing. Psychiatric services are based out of the Dunkirk clinic (319 Central Ave.) and the Jamestown City Hall clinic (200 E. Third St.).

As these services are provided by a community agency, **there is a financial component**. Families with insurance may provide their insurance information and pay only the copay associated with services. Families without insurance are assessed a sliding-scale fee, determined by family income and number of dependents. To learn more about mental health services at CLCS, please call Stephanie Singer at (716) 753-5815.

Another service offered to families is the wraparound process funded through the Chautauqua Tapestry grant, with support from school psychologist **Katrina Cummings** at (716) 753-5849. Through a team-based planning and implementation process, wraparound aims to deliver the problem-solving skills, coping skills and self-efficacy of young people and family members. Wraparound's philosophy of care begins from the principle of "voice and choice," which stipulates that the perspectives of the family – including the child or youth – must be given primary importance during all phases and activities of wraparound.

The process should increase the "natural support" available to a family by strengthening interpersonal relationships and utilizing other resources that are available in the family's network of social and community relationships.

Finally, the wraparound process should be "strengths-based," including activities that purposefully help the child and family to recognize, utilize and build talents, assets and positive capacities.



Counseling Directory

Pre-K - Grade 6:	Kara Smith	(716) 753-5846
Pre-K - Grade 12:	Leah Stow	(716) 753-5847
Grades 7, 9 & 11:	Jessica Cowan	(716) 753-5887
Grades 8, 10 & 12:	Jason Richardson	(716) 753-5887

Concussion Management Policy

The Board of Education recognizes that concussions and head injuries are the most commonly reported injuries in children and adolescents who participate in sports and recreational activities. The physical and mental well-being of our students is a primary concern. Therefore, the Chautauqua Lake Central School District has adopted a policy to support the proper evaluation and management of concussion injuries.



A concussion is a mild traumatic brain injury (MTBI). A concussion occurs when normal brain functioning is disrupted by a blow or jolt to the head or body that causes the head and brain to move rapidly back and forth. Recovery from concussion and its symptoms will vary. Avoiding re-injury and over-exertion until fully recovered are the cornerstones of proper concussion management. Concussions can impact a student's everyday life, as well as academics and athletic pursuits.

For any student participating in interscholastic sports, information on concussions is included with the permission or consent form required from a parent/guardian. In addition, links to information on concussions and concussion management are on the district website, www.clake.org. Select Health & Safety under the Departments tab, and locate the Concussions link near the top of the page. The same information is also linked from the Athletics, which is also located under the Departments tab.

Each school coach, physical education teacher, school nurse and certified athletic trainer who works with and or provides instruction to students in school-sponsored athletic activities (including physical education class and recess) must complete a course of instruction every two years, relating to recognizing the symptoms of concussion or MTBIs and monitoring and seeking proper medical treatment for students who suffer from a concussion or MTBI. Included in their training are guidelines for the return to school and school activities for a student who has suffered an MTBI, even if the injury occurred outside of school.

The District requires the immediate removal from all athletic activities of any student who has sustained a mild traumatic brain injury (MTBI) or concussion. Any student demonstrating signs, symptoms or behaviors consistent with a concussion while participating in class, extracurricular activity or interscholastic athletic activity shall be removed from the class, game or activity and must be evaluated as soon as possible by an appropriate health care professional. Such removal is based on display of symptoms, regardless of whether such injury occurred inside or outside of school. If there is any doubt as to whether the student has sustained a concussion, it is presumed that the student has been injured until proven otherwise. The District will notify the student's parents/guardians and recommend appropriate evaluation and monitoring.

Once a student diagnosed with a concussion has been symptom free for at least 24 hours, a private medical provider may choose to clear the student to begin graduated return to play progression. The District Medical Director has the final authority to clear students to participate in or return to extra-curricular athletic activities in accordance with Commissioner's Regulations.

Required Health Record

At the start of the school year, every student will receive a Student Emergency Health Record form. To be able to serve your child in case of sudden illness, accident or emergency, it is necessary that parents furnish the information requested on the form. On the reverse side of the Student Emergency Health Record form is an Authorization Request for the Health Office staff to obtain required medical documents from your child's health care provider.

The completed form is kept on file in the health office and is taken from the building during every evacuation drill. The form is also used to contact parents or other designated care providers in the event your child needs to be sent home. **Please notify the Health Office as soon as possible of changes to emergency contact information.**

For the safety of all our students, **parents must complete each child's form and return it in the confidential envelope.** We must have this essential information for every enrolled student.

More Health & Safety Information Available

Visit the Health & Safety section under the Departments tab on the district website, www.clake.org, for a wealth of information on the Health & Safety pages, including:

- Concussion management
- Nutrition information
- Health forms and documents
- Indoor air quality (IAQ)
- Info for teens and tweens
- Warnings and recalls
- Alcohol, drug and substance abuse resources

A Concussion Management Team oversees and implements the concussion policy and regulations. Questions? Call the Health Office at (716) 753-5819.

Office of Children and Family Services and Child Abuse Hotline

NYS Office of Children and Family Services: <http://ocfs.ny.gov/main/>

Child Abuse Hotline Number: 1-800-342-3720

Oficina de Servicios para Niños y Familias y Línea de Emergencia de Abuso Infantil

Oficina de Servicios para Niños y Familias del Estado de Nueva York: http://ocfs.ny.gov/main/cps/faqs_spanish.asp

Numero de la Línea de Emergencia de Abuso Infantil: 1-800-342-3720

Llamenos al 518-402-3130 si necesita ayuda gratis en su idioma.

Positive Behavioral Interventions & Supports

Positive Behavioral Interventions and Supports (PBIS) is a systematic, evidence-based approach to encourage a safe and welcoming learning environment through explicit teaching, role modeling and proactive practices.

The multi-disciplinary PBIS team continues to review data, develop and revise a system of rewards for expected behaviors, and create interactive activities to promote positive role models at all grade levels throughout the school.

The Chautauqua Lake PBIS team developed a school-wide "behavior matrix" with consistent expectations that apply at all grade levels and throughout the school and school-related locations such as the buses, cafeterias and playground.

They are: Be Respectful, Be Responsible, Be Safe



Be Responsible
Be Respectful
Be Safe



School Safety Tip Line

To increase information sharing and enhance school safety, Chautauqua Lake Central School has established a School Safety Tip Line. This line is available for the sole purpose of leaving recorded messages for school staff about concerns regarding school safety. The line, (716) 753-5803, is listed on the back cover of the district calendar and each issue of the Navigator.

The tip line uses voicemail technology to record a message of up to two minutes in length. Messages are checked daily. For security reasons, the tip line may identify the telephone number from which the call is placed. Students, staff and community members are invited to call with tips that might assist in promoting school safety. To share information of an urgent nature, please call directly to a school office and/or the local authorities.



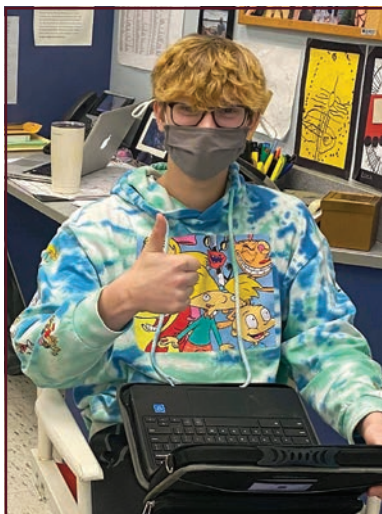
Integrated Pest Management Program

Chautauqua Lake Central School District regularly uses Integrated Pest Management (IPM) program as an effective and environmentally sensitive approach to pest management. IPM uses common sense practices to control pests by taking advantage of various pest management options, including the judicious use of pesticides. As part of its Integrated Pest Management program, the District may periodically use pesticide products requiring notification under State Education Law Section 409-h.

This law requires the District to maintain a list of staff and persons in parental relations who wish to receive written notification 48 hours prior to pesticide application in CLCS district buildings and on CLCS district grounds where they regularly work or have children regularly attending classes. If you wish to receive such notices during the 2021-2022 school year, please fill out the enrollment form below, and return it to the address below. *Even if you do not request 48-hour advance notice, we will notify you at regular intervals of pesticides used.* For more information about the District's Integrated Pest Management program, please contact the District at (716) 753-5825.

Asbestos Notice

In accordance with the federal Asbestos Hazard Emergency Response Act (AHERA), Public-Law 99-519, the District developed an Asbestos Management Plan that can be found on the district website at www.clake.org. Because our buildings were constructed after October 12, 1988, there was no asbestos used; however, regular re-inspections are completed in accordance with federal guidelines. For questions pertaining to asbestos in our school buildings, please contact the Maintenance Office at (716) 753-5825.



Only if you wish to be notified 48 hours prior to pesticide use, please complete this form and return to:

District Office • Chautauqua Lake Central School
100 N. Erie St. • Mayville, NY • 14757-9798

Yes, please notify me in writing 48 hours before pesticide use in/on relevant buildings or grounds, during the 2021-2022 school year, in accordance with State Education Law 409-h.

Please Print

Today's Date: _____ Phone Number: _____

Your Name: _____

Check One:

Faculty/Staff Person in Parental Relation to Student*

*List Names & Grades: _____

Mailing Address: _____

City: _____ Zip Code: _____



Emergency Cancellations

School closings/cancellations (e.g. due to severe weather) will be announced by these media:

Radio Stations:

- WBEN, 930 AM
- WDOE, 1410 AM
- WJTN, 1240 AM
- WКСN, 1340 AM
- WWSE, 93.3 FM
- WXKC (Classy 100), 99.9 FM
- WRKT (Rocket 101), 100.9 FM
- KISS (WKZA), 106.9 FM

TV Stations:

- WGRZ-TV, Channel 2
- WIVB-TV, Channel 4
- WKBW-TV, Channel 7
- WICU-TV, Channel 12
- WJET-TV, Channel 24
- Spectrum Cable News
- WRKT (Rocket 101), 100.9 FM
- KISS (WKZA), 106.9 FM

Reminder: Update Contact Information

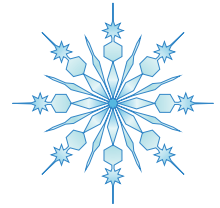
Be sure to let your child's school office know if your telephone number, email or mailing address changes. This information is maintained in PowerSchool, the student data management system.

The contact information is used to send recorded messages, emails or texts when school is closed or when after-school and evening activities are canceled due to severe weather conditions, when emergency situations arise and when information needs to be relayed to parents, guardians or other caretakers.

Even if first class mailings from your child's school office are forwarded from your old address, you may not receive newsletters or other publications sent at bulk mail rates unless we have your current mailing address.

Cancellations Due to the Weather

The weather of Western New York can be very enjoyable. The changes from fall to winter to spring bring a rich set of experiences and opportunities for recreation. However, as we all know, winter also presents special challenges. Predicting the weather even a day in advance can be troublesome and erroneous at times.



We are all familiar and have learned to cope with the safety issues presented by wind, ice and snow. From time to time, it becomes necessary to cancel a day of school. Determining when this happens is never easy and involves a great deal of communication and deliberation. Below are some key aspects of the process used:

- Prior to the start of school, district officials monitor the weather forecast and the potential for adverse weather.
- At approximately 5:15 a.m., we begin to evaluate and discuss road conditions. Local highway authorities and law enforcement agencies are consulted to assist in determining safety concerns.
- Typically, neighboring school district superintendents and transportation supervisors are contacted to share their plans and local conditions, which may vary due to local geography.
- We will attempt no later than 6:30 a.m. to decide whether to offer district transportation and keep schools open. If the decision is to cancel school for the day, local radio and television stations are immediately contacted and use of the automated SchoolMessenger system is initiated. The School Messenger system is an extra attempt to notify parents, but it should not be considered the primary or sole means of notification. We ask all parents, guardians and staff to rely on the media first.

A similar process is used for canceling after-school and evening activities. Generally, a decision for this type of cancellation takes place by 2 p.m. and applies to all after-school and evening activities. If the school day is not canceled, we have the utmost confidence in our fine transportation staff and their ability to transport our students. Once children are at school, we do not dismiss early. It is the opinion of the District that early dismissal places children in greater danger as many parents and caregivers are not home to receive students in this situation.

If a parent or guardian feels that weather conditions in their immediate area of the school district warrant keeping small children at home, this is their decision. The decision concerning whether schools will be open or closed must be based on general district-wide conditions. Please trust that at all times district officials are concerned about making the most appropriate decision for our students. In all instances, we thank our parents for their support and understanding, our transportation staff for working to deliver our most precious cargo to school safely on a daily basis and our students for acting in a safe and responsible manner when being transported to school.

Feel free to call your child's school office or the District Office, (716) 753-5808, with questions or concerns.

A Message From the Safety Committee

Reminders for Student Safety

Pedestrian safety is of primary importance, whether students ride the school bus, drive to and from school, or are driven in a family vehicle, ride their bikes or walk. Parents, please help children learn and remember these tips:*

- Always walk on the sidewalk. If there is no sidewalk, and you have to walk in the road, always walk facing traffic, so you can see cars, and they can see you.
- Dress to be seen. Brightly colored clothing makes it easier for drivers to see you during the daytime. At night, wear special reflective material on your shoes, cap or jacket.
- Cross only at corners or marked crosswalks.
- Never dart out into the road.
- Stop at the curb or the edge of the road and look left, then right, then left again, then over your shoulder for turning traffic before you step into the street. If you see a car, wait until it goes by. Then look left, right and left again until no cars are coming.
- If a vehicle is parked where you are crossing, make sure there is no driver in the car. If there is a vehicle with a driver, be sure you make eye contact with the driver and that they signal to you that it is okay to cross. Then go to the edge of the car and look left-right-left until no cars are coming. Keep looking for cars while you are crossing, and remember: Walk. Don't run.

**Adapted from the National Highway Transportation Safety Administration.*

Drawstring and hanging straps on clothing and backpacks can cause hazards, especially as students board and leave the school bus. Many clothing manufacturers have redesigned jackets and other garments to eliminate these hazards. However, straps often dangle from backpacks, especially the wheeled type. Across the country, these hanging straps have caused serious accidents – especially when caught in the bus door as the student exits. Accidents like these could have been avoided.

Backpacks are designed to distribute weight among some of the body's strongest muscles. When used correctly, backpacks can be a good way to carry the necessities of the school day. If backpacks are too heavy (more than 20% of a child's body weight) or worn incorrectly, they can injure muscles and joints, potentially leading to severe back, neck and shoulder pain, as well as posture problems.

To help your family **use backpacks safely and prevent injury**, encourage children to always use both shoulder straps and tighten the straps so that the pack is close to the body. When choosing a backpack, look for some of the following features:

- Two wide, padded shoulder straps
- Padded back
- Waist strap
- Lightweight backpack

Parents should remind children to pack light, remove unnecessary items and always lift the backpack properly. Parents and teachers should encourage students to only carry the necessary items home to complete their homework.

Motorist, Pedestrian Safety Reminders

Private vehicles may not be in the bus loop in front of the school. The parent unloading area for children driven to school is clearly marked. Parents may use this area only to drop children off or pick them up; **do not park in the unloading zone**. Parents who wish to walk their children into the building must park in a designated parking space.

Parents who drive their children to and from school must follow traffic laws on school grounds, as well as public roadways. **New York State traffic laws prohibit vehicles from passing school buses with their red lights flashing**. Students are cautioned to enter roadways carefully and only after looking in both directions. Parents are urged to remind students frequently to be aware of safety rules while awaiting buses at designated stops and when leaving their buses to return home.

Students who ride bicycles to school do so at their own risk and must be aware of these safety rules: The school cannot assume responsibilities for damage or theft of bicycles. A lock is strongly recommended. Bike helmets must be worn in accordance with New York State law.

Except for travel to and from school, bikes are not to be used on school property during school hours or during school activities. When riding to school, ride bikes on sidewalks and walk directly to the bike racks. When riding bikes or walking to school, always practice social distancing.

The following areas are **not** to be used for bike riding **at any time**:

- Bus loop (drop-off circle)
- Parking lots
- Any athletic field, track, playground or other groomed surface.

The CLCS Safety Committee meets regularly to address concerns about the safety and well-being of students, faculty and staff during school hours and after school.

Thunderbird Athletic Club

The Thunderbird Athletic Club (TAC) operates the concession stands at various sporting competitions, sponsors fundraising events, provides food at several annual tournaments and sells apparel. All proceeds are used to solely benefit CLCS student-athletes and the athletic programs.

This fundraising occurs only when help is available. We ask that parent and student volunteers wanting to assist with the concession stands contact Stacie Klossner at 716-397-4429 or sklossner@clake.org. This is a great way to earn student community service hours! Join us for a meeting and receive a free car decal!

Athletics Calendar on the District Website

Thunderbird fans may use the online calendar system on the district website, arbiterlive.com/Teams?entityId=4016 to check the sports schedule. ArbiterLive is being used for all school athletic events in Chautauqua County.

Email alerts are available to remind you of upcoming athletic events or to advise you of changes to the athletics schedule. See the online athletics calendar for details.

If you do not have internet access, you may request a sports schedule at any school office.

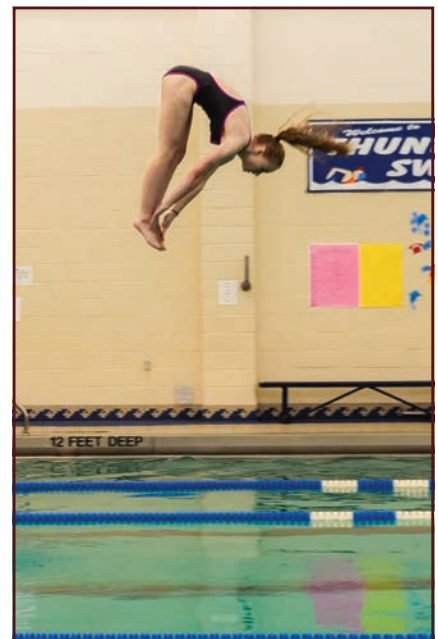


A Message From Athletic Director Rachel Curtin

Pivot & Play On

Chautauqua Lake is working hard to create the safest and most equitable environment for our athletes to come together and to grow as a unified team. As of this publication, fall sports have begun in earnest. All plans will require flexibility, and are subject to change, as this is a fluid situation.

We have a goal of working together to earn Scholar Athlete Team status in all of our sports for 2021-2022. Our coaches are working hard to inspire students to lead with character, work hard in their academics and contribute to the team in a positive and fulfilling way.



INSTRUCTIONAL CALENDAR 2021-2022

AUGUST						
SU	MO	TU	WE	TH	FR	SA
T 0	1	2	3	4	5	6
S 0	7	8	9	10	11	12
	13	14	15	16	17	18
	19	20	21	22	23	24
	25	26	27	28	29	30
	31					

DECEMBER						
SU	MO	TU	WE	TH	FR	SA
			1	2	3	4
T 16	5	6	7	8	9	10
S 16	11	12	13	14	15	16
	17	18	19	20	21	22
	23	24	25	26	27	28
	29	30	31			

APRIL						
SU	MO	TU	WE	TH	FR	SA
					1	2
T 11	3	4	5	6	7	8
S 11	9	10	11	12	13	14
	15	16	17	18	19	20
	21	22	23	24	25	26
	27	28	29	30		

SEPTEMBER						
SU	MO	TU	WE	TH	FR	SA
			1	2	3	4
T 20	5	6	7	8	9	10
S 18	11	12	13	14	15	16
	17	18	19	20	21	22
	23	24	25	26	27	28
	29	30				

JANUARY						
SU	MO	TU	WE	TH	FR	SA
						1
T 20	2	3	4	5	6	7
S 20	8	9	10	11	12	13
	14	15	16	17	18	19
	20	21	22	23	24	25
	26	27	28	29	30	31

MAY						
SU	MO	TU	WE	TH	FR	SA
	1	2	3	4	5	6
T 21	7	8	9	10	11	12
S 21	13	14	15	16	17	18
	19	20	21	22	23	24
	25	26	27	28	29	30
	31					

OCTOBER						
SU	MO	TU	WE	TH	FR	SA
					1	2
T 20	3	4	5	6	7	8
S 20	9	10	11	12	13	14
	15	16	17	18	19	20
	21	22	23	24	25	26
	27	28	29	30	31	

FEBRUARY						
SU	MO	TU	WE	TH	FR	SA
		1	2	3	4	5
T 19	6	7	8	9	10	11
S 18	12	13	14	15	16	17
	18	19	20	21	22	23
	24	25	26	27	28	29
	30	31				

JUNE						
SU	MO	TU	WE	TH	FR	SA
			1	2	3	4
T 17	5	6	7	8	9	10
S 16	11	12	13	14	15	16
	17	18	19	20	21	22
	23	24	25	26	27	28
	29	30	31			

NOVEMBER						
SU	MO	TU	WE	TH	FR	SA
	1	2	3	4	5	6
T 18	7	8	9	10	11	12
S 18	13	14	15	16	17	18
	19	20	21	22	23	24
	25	26	27	28	29	30

MARCH						
SU	MO	TU	WE	TH	FR	SA
		1	2	3	4	5
T 23	6	7	8	9	10	11
S 23	12	13	14	15	16	17
	18	19	20	21	22	23
	24	25	26	27	28	29
	30	31				

- Regents Exams
- ELA & Math Testing
- Holidays
- Vacations
- Staff Development
- 1/2 day Staff Development
- Emergency Go Home Drill
- Rating Day

September 6	Labor Day
September 7	First Day of Students
October 1	Emergency Go Home Drill
October 11	Columbus Day
November 11	Veterans' Day
November 24-26	Thanksgiving Recess
Dec. 23 - Jan. 1	Winter Recess
January 17	Martin Luther King, Jr. Day
February 21	Presidents' Day
April 11 - 22	Spring Recess
April 15	Good Friday
May 30	Memorial Day
June 20	Juneteenth
June 23	Last Day of Students

September 1	Staff Development
September 2	Staff Development
February 22	Staff Development
June 24	Staff Development

Staff Development Days subject to change

Note dates to be added back to instructional calendar if needed in this order: April 22, 21, 20, 19

STUDENT DAYS	
September	18
October	20
November	18
December	16
January	20
February	18
March	23
April	11
May	21
June	16
TOTAL	181

APPROVED 3/24/2021

Staff Days 185

CLCS COMMUNICATIONS DIRECTORY

To help parents and community members understand the best way to communicate with the school, please contact the individuals listed in the order suggested for the most efficient attention to your questions or concerns.

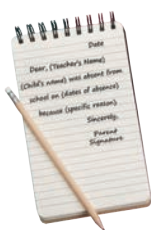
Questions About...	1st Contact	2nd Contact	3rd Contact	4th Contact
Academics	Teacher	Counselor	Building Principal	Superintendent
Athletics	Coach	Athletics Supervisor	Secondary School Principal	Superintendent
Attendance	Office Secretary	Counselor	Building Principal	Superintendent
Behavior in School	Teacher	Building Principal	Superintendent	
Behavior on the School Bus	Bus Driver	Head Bus Driver	Dean of Students c/o each school office	Building Principal then Superintendent
Board Policies	District Clerk	Superintendent		
Budget Process	School Business Executive	Superintendent		
Buildings & Grounds	Building Operations Supervisor	Building Maintenance Mechanic	Superintendent	
Classroom Procedures	Teacher	Building Principal	Superintendent	
Curriculum	Teacher	Counselor	Building Principal	Superintendent
Extracurricular	Advisor	Building Principal	Superintendent	
Food Services	Cafeteria Manager	School Business Executive		
Health Office	School Nurse	Building Principal	Superintendent	
Scheduling	Counseling Office Secretary	Counselor	Building Principal	Superintendent
Learning Support (Formerly Special Ed.)	Teacher	Student Services Office (Secretary)	Chair, Committee on Special Education	Director of Special Education; then Superintendent
Transportation (Bus Stops or Runs, etc.)	Head Bus Driver	School Business Executive	Superintendent	

Reporting Absences

Step 1: Call The Office

To report a child's absence, parents are asked to call their student's school office before 7:50 a.m. to ensure the safety and well-being of their child.

The SchoolMessenger system will call all parents of absent children, even if you have called in.



Step 2: Write A Note

Schools are required by law to obtain a written excuse from a parent or guardian for each case of absence or tardiness for their children. **Even when you have called in, you must send a note** when your child returns to school. This excuse must be delivered to the school **on the day the student returns.** If your student does not bring a legal written note, it is considered an **unexcused absence.**

Not all absences are excused. See the Student/Parent Handbook for examples of unexcused absences, tardiness or early departure. These include family vacations or out of town, hunting, babysitting, personal enhancement appointment, needed at home, oversleeping and more.

Call to Report Absences
Elementary 753-5841
Secondary 753-5881

CLCS TELEPHONE DIRECTORY

Except as indicated, **all numbers are in area code 716**. The District Office is open 8 a.m. to 4 p.m. year-round. Most other offices are open 7:45 a.m. to 3:45 p.m. during the school year and 8 a.m. to 3:30 p.m. during the summer.

Instructional	
Attendance Elementary School Pre-K-Gr. 6	753-5841
Attendance Secondary School Grades 7-12	753-5881
Elementary School Office Pre-K-Grade 6	753-5841
Secondary School Office Grades 7-12	753-5881
Title I Coordinator	753-5841
Elementary Guidance Office K-Grade 6	753-5846
Secondary Guidance Office Grades 7-12	753-5887
District Registrar	753-5910
School Psychologist	753-5849
Student Services Includes Learning Support (formerly Special Education)	753-5877

Non-Academic	
School Safety Tip Line	753-5803
Underage Drinking Tip Line	800-851-1932
District Office / Superintendent	753-5808
School Business Executive	753-5874
Community Relations Office	753-5802
Athletic Supervisor Secondary School Principal	753-5881
Cafeteria Office	753-5824
Health Office 7:30 a.m. to 3:15 p.m. daily	753-5819
Maintenance	753-5825
Transportation For Ripley and Chautauqua Lake 6:30 a.m. to 4:30 p.m. daily	753-5901

Fax Numbers	
District/Business Office Fax Includes District Registrar	753-5813
Health Office Fax Confidential for Nurses only	753-2085
Elementary School Fax Pre-K-Grade 6	753-5850
Secondary School Fax Grades 7-12, Includes Guidance Office	753-5886
Student Services Fax Includes Learning Support (formerly Special Education)	753-5850
Transportation Office Fax	753-5905

Other Numbers at CLCS	
BOCES Office at CLCS Board of Cooperative Education Services	753-5843
Chautauqua County Mental Health Satellite Office at CLCS Stephanie Singer, LCSW	753-5815
Chautauqua Lake Child Care Center An independent non-profit organization	753-5851

The main telephone number at Chautauqua Lake Central School is 753-5800. Calls to this number go to an auto-attendant, from which the caller may select from a menu of choices or may enter the four-digit extension (the last four digits of each telephone number shown above).

To minimize disruptions during class, calls placed to teachers from outside the school building are routed directly to the school office, and from there to voicemail. Please leave a message, and the teacher will return your call at the next opportunity.

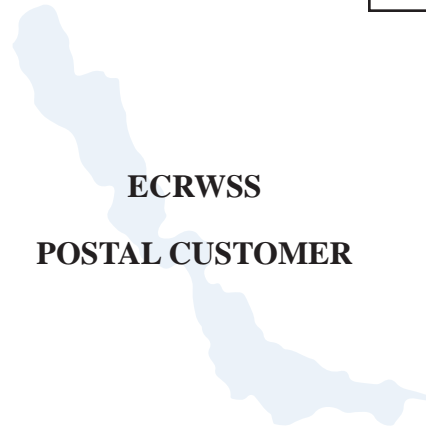


Chautauqua Lake Central School
 100 N. Erie Street
 Mayville, New York 14757-9798

PRSR STD
 U.S. POSTAGE
 PAID
 JAMESTOWN, NY 14701
 PERMIT NO. 336

Virtual Open House
Thursday, September 2
3:30-4:30 p.m.
For Returning Students

Students who are **new to our district** (including pre-kindergarten students) will be permitted to enter the building with their parents between 5-6 p.m.



SEPTEMBER 2021

SUN	MON	TUE	WED	THU	FRI	SAT
September is National Hispanic Heritage Month (Sept. 15-Oct. 15), National Campus Safety Awareness Month, National School Success Month, and Library Card Sign-Up Month			1 Staff Development Day No Classes	2 Staff Development Day No Classes	3 Labor Day Recess No Classes Registration Deadline For Oct. 2 SAT Test	4
5 National Suicide Prevention Week (Sept. 5-11)	6 School Closed Labor Day	7 A Day First Day of School For CLCS and BOCES Rosh Hashanah	8 B Day International Literacy Day Board of Education 7 p.m. Workshop Meeting	9 A Day	10 B Day	11 Patriot Day ACT Test
12 Grandparents' Day National Arts in Education Week (Sept. 12-18)	13 A Day	14 B Day	15 A Day	16 B Day Yom Kippur	17 A Day Constitution Day Registration Deadline For Oct. 23 ACT Test	18
19	20 B Day Start With Hello Week (Sept. 20-24)	21 A Day National IT Professionals Day International Day of Peace	22 B Day First Day of Autumn Board of Education 7 p.m. Business Meeting	23 A Day	24 B Day	25 Family Health & Fitness Day
26	27 A Day Financial Aid Night at Westfield CSD Auditorium, 6 p.m.	28 B Day National Good Neighbor Day	29 A Day	30 B Day	All dates are subject to change. For updates throughout the school year, visit the district website: www.clake.org .  /ChautauquaLakeCSD	